



Australian Government

Department of the Prime Minister and Cabinet

Department of the Prime Minister and Cabinet **ANNUAL REPORT** 2004-05

© Commonwealth of Australia 2005

This work is copyright. Apart from any use as permitted under the *Copyright Act 1968*, no part may be reproduced by any process without prior written permission from the Australian Government, available from the Attorney-General's Department. Requests and inquiries concerning reproduction and rights should be addressed to the Commonwealth Copyright Administration, Copyright Law Branch, Attorney-General's Department, National Circuit, Barton ACT 2600, or posted at <http://www.ag.gov.au/cca>.

ISSN 0157-8340

Web address of this report: www.pmc.gov.au/annual_reports/2004-05

Produced by the Department of the Prime Minister and Cabinet

Printed by Canprint (02) 6295 4422

Coordinated and edited by WordsWorth Writing (02) 6232 7511

Designed by Designers Wakefield Bevanda (02) 6260 7170

Cover: Photo of the Cabinet Room, with wattle illustration inspired by the marquetry inlay on the Cabinet Room ceiling. The room features wall panelling of silky oak.

Contact officer

Assistant Secretary

People and Resource Management Branch

Department of the Prime Minister and Cabinet

3-5 National Circuit

Barton ACT 2600

Telephone: (02) 6271 5406

Fax: (02) 6271 5533

Email: judy.costello@pmc.gov.au

Website: www.pmc.gov.au



Australian Government
Department of the Prime Minister and Cabinet

SECRETARY

CANBERRA ACT 2600

TELEPHONE: (02) 6271 5200
FACSIMILE: (02) 6271 5935

28 September 2005

The Hon John Howard MP
Prime Minister
Parliament House
Canberra ACT 2600

Dear Prime Minister

I have pleasure in submitting the Annual Report of the Department of the Prime Minister and Cabinet for the financial year ending 30 June 2005, prepared in accordance with subsection 63(2) of the *Public Service Act 1999*.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Peter Shergold', with a horizontal line underneath.

Peter Shergold

CONTENTS



Secretary's Review	1
The Year in Pictures	7
Overviews	11
Portfolio overview	12
Departmental overview	14
Performance overview	20
Financial overview	25
Report on Performance	31
Output Group 1—Economic policy advice and coordination	32
Output 1.1—Economic and industry policy	33
Output Group 2—Social policy advice and coordination	40
Output 2.1—Social policy	41
Output Group 3—International, and national security, policy advice and coordination	46
Output 3.1—International policy	47
Output 3.2—National security policy	50
Output Group 4—Support services for government operations	57
Output 4.1—Cabinet Secretariat	59
Output 4.2—Cabinet Implementation Unit	61
Output 4.3—Machinery of government	63
Output 4.4—Government communications	68
Output 4.5—Support to official establishments	70
Output 4.6—Support for ministerial offices	72
Output 4.7—Ceremonial and hospitality	73

Management and Accountability	77
Corporate governance	78
External scrutiny	88
People management	89
Resource management	98
Information management	101
Use of consultants and service contractors.	104
Cabinet Implementation Unit—Special Article	107
Appendixes	113
Appendix 1—Staffing statistics	114
Appendix 2—Freedom of information	117
Appendix 3—Advertising and market research	120
Appendix 4—Consultancy services	121
Appendix 5—Commonwealth Disability Strategy.	123
Financial Statements	127
References	191
Glossary and abbreviations list	192
Compliance index	194
Alphabetical index.	197