

Department of the Prime Minister and Cabinet

Agency resources and planned performance

DEPARTMENT OF THE PRIME MINISTER AND CABINET

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DEPARTMENT OF THE PRIME MINISTER AND CABINET

Section 1: Agency overview and resources

1.1 STRATEGIC DIRECTION STATEMENT

The Department of the Prime Minister and Cabinet's (PM&C's) primary role is to provide advice and support to the Prime Minister, the Cabinet Secretary, the Parliamentary Secretary and the Cabinet, and to achieve a coordinated and innovative approach to the development and implementation of government policies.

The department's outcome is *coordination of government activities; policy development; advice and program delivery to support and inform the Prime Minister, Cabinet and the Cabinet Secretary*. This outcome will be achieved by delivering various programs through the following groups within the department:

- The **Domestic Policy Group** supports the development of economic, environmental, productivity and social policies. This includes coordinating the Council of Australian Governments (COAG) arrangements.
- The **Strategic Policy and Implementation Group** focuses on ensuring that forward-looking policy is prioritised in the face of the day-to-day demands of government, as well as overseeing the implementation and ongoing delivery of key programs, policies and initiatives.
- The **National Security and International Policy Group** provides advice on Australia's foreign policy, trade and treaty matters, defence, intelligence, non-proliferation, counter-terrorism, law enforcement, border security and emergency management matters; coordinates security-related science and technology research matters; and plays a leadership role in the development of improved information management and integrated, whole-of-government national security policy.
- The **Governance Group** provides support services to the Prime Minister, the Cabinet Secretary, the Parliamentary Secretary and the ministerial team, oversees the department's support functions, and takes a leadership role in providing advice on public governance and reform across the Australian Public Service (APS).

PM&C Budget Statements

- The **Commonwealth Heads of Government (CHOGM) 2011 Taskforce** has been established in the department to deliver all administrative and logistical arrangements for the CHOGM meeting scheduled to be held in Perth in 2011.
- The **Office of the Commonwealth Coordinator-General (OCG)** is responsible for coordinating the government's Nation Building – Economic Stimulus Plan.
- The **Office of the Information Commissioner (OIC)** is a key element of the government's freedom of information (FOI) reforms. The OIC, which will bring together the functions of privacy protection and FOI in the same agency, is planned to begin operating in 2010. Following the passage of legislation, the OIC will operate under the *Financial Management and Accountability Act 1997* (FMA Act) as a statutory agency within the PM&C portfolio.
- The **COAG Reform Council** was established by COAG to monitor, assess and report on the performance of governments in implementing nationally agreed reforms. The Council is independent of individual governments and reports directly to the Prime Minister as chair of COAG.

On 1 July 2009, policy responsibility and administration of the superannuation arrangements for former Governors-General transferred to the Department of Finance and Deregulation (Finance). Accordingly, the special appropriation under the *Governor-General Act 1974* and the administered provision for personal benefits were transferred to Finance on 1 July 2009.

1.2 AGENCY RESOURCE STATEMENT

Table 1.1 shows the total resources from all sources. The table summarises how resources will be applied by outcome and by administered and departmental classification.

**Table 1.1: Department of the Prime Minister and Cabinet resource statement—
Budget estimates for 2010–11 as at Budget, May 2010**

	Estimate of prior year amounts available in 2010–11 \$'000	Proposed at Budget = 2010–11 \$'000	Total estimate 2010–11 \$'000	Actual available appropriation 2009–10 \$'000
Ordinary annual services¹				
Departmental appropriation				
Prior year departmental appropriation ²	19,984	2,860	22,844	26,380
Departmental appropriation ³	-	133,499	133,499	111,795
s. 31 Relevant agency receipts ⁴	-	12,385	12,385	17,337
Total	19,984	148,744	168,728	155,512
Administered expenses				
Outcome 1	-	10,380	10,380	10,481
Total	-	10,380	10,380	10,481
Total ordinary annual services	A 19,984	159,124	179,108	165,993
Departmental non-operating⁵				
Equity injections	3,563	300	3,863	9,164
Previous years' programs	-	200	200	3,402
Total	3,563	500	4,063	12,566
Administered non-operating				
Total	-	-	-	-
Total other services	B 3,563	500	4,063	12,566
Total available annual appropriations	23,547	159,624	183,171	178,559
Special appropriations				
Total special appropriations	C -	-	-	-
Total appropriations excluding special accounts	23,547	159,624	183,171	178,559
Special accounts⁶				
Total special accounts	D -	-	-	-
Total resourcing				
A+B+C+D	23,547	159,624	183,171	178,559
Less appropriations drawn from annual or special appropriations above	-	-	-	-
Total net resourcing for agency	23,547	159,624	183,171	178,559

1 Appropriation Bill (No. 1) 2010–11.

2 Estimated adjusted balance carried from previous year for annual appropriations. Amount proposed at budget includes prior year outputs.

3 Includes an amount of \$2.7 million in 2010–11 for the departmental capital budget (refer to Table 3.2.5 for further details). For accounting purposes, this amount has been designated as 'contributions by owners'.

4 s. 31 relevant agency receipts—estimate.

5 Appropriation Bill (No. 2).

6 Estimated opening balance for special accounts. For further details on special accounts, see Table 3.1.2.

Note: All figures are GST exclusive.

1.3 BUDGET MEASURES

Budget measures relating to the Department of the Prime Minister and Cabinet are detailed in Budget Paper No. 2 and are summarised in Table 1.2.

Table 1.2: Department of the Prime Minister and Cabinet 2010–11 Budget measures

	Program	2009–10 \$'000	2010–11 \$'000	2011–12 \$'000	2012–13 \$'000	2013–14 \$'000
Expense measures						
COAG Reform Council – review of capital city strategic planning systems	1.1					
Administered expenses		-	-	-	-	-
Departmental expenses		411	724	319	-	-
Total		411	724	319	-	-
Commonwealth Heads of Government Meeting 2011	1.5					
Administered expenses		-	-	-	-	-
Departmental expenses		809	17,869	39,487	-	-
Total		809	17,869	39,487	-	-
Council of Australian Governments reform agenda – additional funding	1.1					
Administered expenses		-	-	-	-	-
Departmental expenses		-	1,547	-	-	-
Total		-	1,547	-	-	-
Department of the Prime Minister and Cabinet – additional funding	All					
Administered		-	-	-	-	-
Departmental		-	4,000	4,000	4,000	-
Total		-	4,000	4,000	4,000	-
Independent review of the Intelligence Community	1.2					
Administered expenses		-	-	-	-	-
Departmental expenses		-	1,528	1,502	-	-
Total		-	1,528	1,502	-	-
Office of the Coordinator-General – continued operations	1.1					
Administered expenses		-	-	-	-	-
Departmental expenses		1,640	1,000	360	-	-
Total		1,640	1,000	360	-	-
Total expense measures						
Administered		-	-	-	-	-
Departmental		2,860	26,668	45,668	4,000	-
Total		2,860	26,668	45,668	4,000	-

Continued on next page.

Table 1.2: Department of the Prime Minister and Cabinet 2010–11 Budget measures (continued)

	Program	2009–10 \$'000	2010–11 \$'000	2011–12 \$'000	2012–13 \$'000	2013–14 \$'000
Capital measures						
Commonwealth Heads of Government Meeting 2011	1.5					
Administered capital		-	-	-	-	-
Departmental capital		200	300	-	-	-
Total		200	300	-	-	-
Total capital measures						
Administered		-	-	-	-	-
Departmental		200	300	-	-	-
Total		200	300	-	-	-

Prepared on a Government Financial Statistics (fiscal) basis.

Measures announced between 2009–10 Budget and 2010–11 Budget but not yet reported in a subsequent portfolio statement

	Program	2009–10 \$'000	2010–11 \$'000	2011–12 \$'000	2012–13 \$'000	2013–14 \$'000
Measures						
Whole-of-government departmental efficiencies	All					
Administered expense		-	-	-	-	-
Departmental expense		(477)	(993)	(2,585)	(589)	(595)
Total		(477)	(993)	(2,585)	(589)	(595)
Total measures						
Administered		-	-	-	-	-
Departmental		(477)	(993)	(2,585)	(589)	(595)
Total		(477)	(993)	(2,585)	(589)	(595)

Prepared on a Government Financial Statistics (fiscal) basis.

Section 2: Outcome and planned performance

2.1 OUTCOME AND PERFORMANCE INFORMATION

Government outcomes are the intended results, impacts or consequences of actions by the government on the Australian community. Commonwealth programs are the primary vehicle by which government agencies achieve the intended results of their outcome statements. Agencies are required to identify the programs which contribute to government outcomes over the Budget and forward years.

PM&C's outcome is described below, together with its related programs, specifying the performance indicators and targets used to assess and monitor the performance of PM&C in achieving government outcomes.

Outcome 1: Coordination of government activities; policy development; advice and program delivery to support and inform the Prime Minister, Cabinet and the Cabinet Secretary.

Outcome 1 strategy

PM&C's primary role is to provide advice for, and support to, the Prime Minister, the Cabinet Secretary, the Parliamentary Secretary and the Cabinet, and to achieve a coordinated and innovative approach to the development and implementation of government policies.

Policy advice and administrative support to the Prime Minister: The department provides advice to the Prime Minister and Cabinet Secretary on major domestic and international policy, including all matters considered by Cabinet. There is a particular emphasis on policy coordination and drawing appropriately on expertise from across the whole of government.

Strategic policy and implementation advice: Forward-looking research and analysis projects are used to advise on emerging issues and strategic policy challenges, with a focus on the government's major domestic and international priorities. The department also monitors the implementation of key government initiatives, policies and programs.

Assistance to Cabinet, its committees and the Federal Executive Council: The Prime Minister and Cabinet are given accurate, clear and timely advice that takes into account the views of all portfolios. Secretariat support is provided for meetings of Cabinet, its committees and the Federal Executive Council and the processes to facilitate the decision-making role of Cabinet. The department provides support for the government's Community Cabinet meetings across Australia.

Coordination of government administration: The department provides services to the Prime Minister, the Cabinet Secretary and the Australian Government to enable the business of government to be managed in an efficient, effective and coordinated manner. The department is the primary source of advice on machinery of government matters and interaction between the parliament and the public service, including coordination of the government's legislation program.

Intergovernmental relations and communications with state and territory governments: The department actively advances cooperation between the Australian Government and other governments in Australia by carrying forward an extensive range of work through the Council of Australian Governments (COAG), including a revitalised and broadened national reform agenda. PM&C coordinate arrangements and provide secretariat support for meetings of COAG and advise the Prime Minister on the implications of proposals for Commonwealth-state relations.

Government ceremonial and hospitality: The department provides high-level support for major events, such as visits by heads of state, ceremonies and state occasions, and coordinates the logistical arrangements for the Prime Minister's overseas visits.

The CHOGM 2011 Taskforce: The department is responsible for facilitating a successful CHOGM in Perth in 2011.

The Commonwealth Coordinator-General: The department is responsible for coordinating the government's Nation Building – Economic Stimulus Plan.

Australian honours and symbols policy: The department is responsible for policy advice, operational support and for raising awareness about the Australian honours system and national symbols.

Support services: A range of support services are provided to the Prime Minister, the Cabinet Secretary, the ministerial team, and the government. These services include assisting the Leader of the House and the Manager of Government Business in the Senate to schedule government business in parliament. The department supports the operations of the Prime Minister's official residences and provides staffing and administrative services to former Governors-General, as well as advice and support on arrangements for the Governor-General designate. In addition, information technology and record-keeping services and human resource and financial management support are provided to support our staff and taskforces.

Outcome 1 expense and resource statement

Table 2.1 provides an overview of the total expenses for Outcome 1, by program. Since the 2009–10 Budget, an additional sub-program, 1.5: *Commonwealth Heads of Government Meeting 2011*, has been created under Outcome 1. Program objectives, deliverables and key performance indicators relating to CHOGM 2011 are detailed on page 36.

Table 2.1: Budgeted expenses and resources for Outcome 1

Outcome 1: Coordination of government activities; policy development; advice and program delivery to support and inform the Prime Minister, Cabinet and the Cabinet Secretary	2009–10 Estimated actual expenses \$'000	2010–11 Estimated expenses \$'000
Program 1: Prime Minister & Cabinet		
1.1: Domestic Policy		
Departmental expenses		
Ordinary annual services (Appropriation Bill No. 1)	39,791	40,993
Revenue from independent sources (s. 31)	6,512	6,561
Expenses not requiring appropriation in the Budget year	793	2,794
Total for Program 1.1	47,096	50,348
1.2: National security and international policy		
Administered expenses		
Ordinary annual services (Appropriation Bill No. 1)	108	109
Departmental expenses		
Ordinary annual services (Appropriation Bill No. 1)	24,678	24,933
Revenue from independent sources (s. 31)	5,580	2,121
Expenses not requiring appropriation in the Budget year	3,252	5,397
Total for Program 1.2	33,618	32,560
1.3: Strategic policy and implementation		
Departmental expenses		
Ordinary annual services (Appropriation Bill No. 1)	8,944	9,393
Revenue from independent sources (s. 31)	661	734
Expenses not requiring appropriation in the Budget year	714	1,032
Total for Program 1.3	10,319	11,159
1.4: Support services for government operations		
Administered expenses		
Ordinary annual services (Appropriation Bill No. 1)	3,482	3,500
Departmental expenses		
Ordinary annual services (Appropriation Bill No. 1)	34,512	33,763
Revenue from independent sources (s. 31)	2,628	2,594
Expenses not requiring appropriation in the Budget year	3,068	2,246
Total for Program 1.4	43,690	42,103

Continued on next page.

Table 2.1: Budgeted expenses and resources for Outcome 1 (continued)

	2009–10 Estimated actual expenses \$'000	2010–11 Estimated expenses \$'000
1.5: Commonwealth Heads of Government Meeting		
Departmental expenses		
Ordinary annual services (Appropriation Bill No. 1)	809	17,869
Expenses not requiring appropriation in the Budget year	66	217
Total for Program 1.5	875	18,086
Program 2: Official and ceremonial support		
2.1 Official and ceremonial support		
Administered expenses		
Ordinary annual services (Appropriation Bill No. 1)	5,672	5,782
Departmental expenses		
Ordinary annual services (Appropriation Bill No. 1)	4,421	3,853
Revenue from independent sources (s. 31)	327	301
Expenses not requiring appropriation in the Budget year	40	229
Total for Program 2.1	10,460	10,165
Outcome 1 Totals by appropriation type		
Administered expenses		
Ordinary annual services (Appropriation Bill No. 1)	9,262	9,391
Departmental expenses		
Ordinary annual services (Appropriation Bill No. 1)	113,155	130,804
Revenue from independent sources (s. 31)	15,708	12,311
Expenses not requiring appropriation in the Budget year	7,933	11,915
Total expenses for Outcome 1	146,058	164,421
	2009–10	2010–11
Average staffing level (number)¹	618	704

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

1 The forecast increase in ASL includes 48 ASL for the CHOGM 2011 taskforce; 26 ASL for the Office of the Information Commissioner (with resourcing to be transferred from PM&C following the passage of legislation and establishment of the entity); 9 ASL for COAG Reform Council; 6 ASL for Independent Review of the Intelligence Community; and a reduction of 3 staff with the finalisation of the Pacific Island Forum taskforce.

Contributions to Outcome 1

Program 1: Prime Minister and Cabinet

Program 1.1: Domestic policy

Program 1.1 objective

This program is delivered through the Domestic Policy Group, the COAG Reform Council and the Office of the Commonwealth Coordinator-General.

Domestic Policy Group supports the development of economic, environmental, productivity and social policies, advising on:

- industry, infrastructure and environmental policies, including regulatory reform and competition policy, transport, communications, energy, resources, science, innovation, water, climate change, heritage, rural, regional and agriculture matters
- domestic and international economic conditions, budget outlays, taxation policy, superannuation, Commonwealth–state financial relations, monetary policy, financial markets, corporations law, wages policy and industrial relations matters, and international economic and financial policy
- health, aged care and sporting policy, Indigenous affairs, employment, education and training and youth affairs
- a wide range of other issues, including early childhood development and child care, workforce participation, families, women’s issues, community services, social security, housing, employment, disability, carers, seniors, veterans, immigration, citizenship, disaster recovery and social inclusion, and managing the department’s relationship with the Australian Institute of Family Studies and the development of the annual *Families in Australia* report (FIA, formerly referred to as the *State of the Family Report*)
- policy and coordinating arrangements and briefing for COAG and senior officials meetings and COAG matters for the Strategic Budget and Priorities Committee of Cabinet.

The **COAG Reform Council’s** main objective is to strengthen public accountability and encourage the progress of reform through objective, credible assessment and reporting of the performance of governments in national reform areas referred by COAG.

The **Office of the Commonwealth Coordinator-General** was established within the department in 2009. The Commonwealth Coordinator-General has an oversight role for the implementation by all jurisdictions and Commonwealth agencies, of the infrastructure elements of the government’s Nation Building – Economic Stimulus Plan.

Program 1.1 expenses

- Additional funding has been provided in the 2010–11 Budget to:
- the COAG Reform Council to independently review the consistency of capital city strategic planning systems with the new national criteria during 2010 and 2011
- continue the administrative and support arrangements for COAG meetings in 2010–11
- support the Office of the Commonwealth Coordinator-General through to 2011–12.

There are no administered items related to this sub-program.

Program expense (\$'000)	2009–10 Revised budget	2010–11 Budget	2011–12 Forward year 1	2012–13 Forward year 2	2013–14 Forward year 3
Annual departmental expenses:					
Domestic Policy	46,303	47,554	43,558	43,245	40,369
Expense not requiring appropriation in the Budget year	793	2,794	2,749	2,872	2,797
Total departmental expenses	47,096	50,348	46,307	46,117	43,166

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change. Corporate support costs are allocated across subprograms, based on average staffing levels, to reflect the full cost of delivery.

Program 1.1 deliverables

Domestic Policy Group

- Policy advice and support to the Prime Minister and portfolio ministers in key reform areas.
- Whole-of-government coordination and monitoring of delivery of the government's decisions, policies and strategic priorities in relation to COAG.
- Contribution to the Budget process.
- Development of reform proposals with other Commonwealth agencies and state and territory governments for consideration by COAG and coordination of COAG's work program.

COAG Reform Council

- Reports to COAG on the monitoring and assessment of the performance of governments in implementing nationally agreed reforms.

The Office of the Commonwealth Coordinator-General

- Monitors, reports and provides advice to the Prime Minister, the Minister assisting the Prime Minister for Government Service Delivery and the government, regarding the implementation of the infrastructure elements of the Nation Building – Economic Stimulus Plan.

Program 1.1 key performance indicators

Domestic Policy Group

- High level of satisfaction of the Prime Minister, the Cabinet Secretary and the parliamentary secretaries with the quality and timeliness of advice, briefing and support in relation to domestic policy development and implementation, the budget process and international economic and financial policy.
- High level of satisfaction of the Secretary and the departmental Executive with the quality and timeliness of policy advice on industry, infrastructure, environmental, economic and social policy issues.
- Satisfaction of other central agencies and portfolio departments, in regard to the cooperation and collaboration of the department in managing its responsibilities and input to the Budget process and coordination of the government's key strategic priorities.
- High level of satisfaction of the Prime Minister and of other agencies with the department's contribution to COAG. Successful coordination and support for COAG jurisdictions and meetings, ensuring a well-coordinated delivery of the broad COAG agenda.
- High level of satisfaction of the chair of the Australian Social Inclusion Board with the quality of support provided by the departmental secretariat.

COAG Reform Council

- High level of satisfaction of the Prime Minister, Premiers and Chief Ministers (COAG) with the quality of performance assessment and reporting provided by the COAG Reform Council. The COAG Reform Council is developing additional key performance indicators against which it will commence reporting to COAG in 2010.

The Office of the Commonwealth Coordinator-General

- High level of satisfaction with information and advice on the implementation of the infrastructure elements of the Nation Building – Economic Stimulus Plan.

Program 1.2: National security and international policy

Program 1.2 objective

The program is delivered through the National Security and International Policy Group, which:

- provides advice, coordination and leadership in the development of a secure, coordinated and effective national security information management environment
- advances the government's foreign, trade, overseas aid and international law priorities through provision of policy advice, and related whole-of-government leadership and coordination, including oversight of policy implementation across government
- provides advice, coordination and leadership on integrated, whole-of-government policy matters, priorities and strategy for national security covering critical infrastructure protection, non-proliferation, disarmament, counter-terrorism, law enforcement, border security and emergency management issues
- provides advice, coordination and leadership on integrated, whole-of-government policy matters, priorities and strategy in the areas of defence, intelligence coordination and cooperation matters, and national security, science and innovation policy and programs.

Program 1.2 expenses

Additional funding has been provided in the 2010–11 Budget for:

- the next independent review of the intelligence community, with funding implications in 2010–11 and 2011–12.

There is one administered item under this program: National counter-terrorism committee secretariat.

Program expense (\$'000)	2009–10 Revised budget	2010–11 Budget	2011–12 Forward year 1	2012–13 Forward year 2	2013–14 Forward year 3
Annual departmental expenses:					
National security and international policy	25,263	22,027	21,268	19,377	19,638
Research support for counter-terrorism grants program ¹	4,995	5,027	3,364	-	-
Expenses not requiring appropriation in the Budget year	3,252	5,397	5,402	5,408	5,521
Total departmental expenses	33,510	32,451	30,034	24,785	25,159
Annual administered expenses:					
National counter-terrorism committee secretariat	108	109	111	111	112
Total administered expenses	108	109	111	111	112

¹ The research support for counter-terrorism grants program terminates on 30 June 2012.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change. Corporate support costs are allocated across subprograms, based on average staffing levels, to reflect the full cost of delivery.

Program 1.2 deliverables

- Provide strategic leadership and coordination of Australia's national security community.
- Policy advice, briefing and support to the Prime Minister on foreign, trade and aid policy matters, priorities and strategy, including bilateral relations, and engagement with regional and international priorities.
- Policy advice, briefing and support to the Prime Minister and Parliamentary Secretary to the Prime Minister on coordination and leadership in the development of a secure, coordinated and effective national security information management environment, including information management and cyber security, non-proliferation, disarmament, counter-terrorism, border protection, critical infrastructure protection, security of hazardous materials and law enforcement matters.
- Support the Prime Minister on his international engagement, including overseas visits, leader level meetings and at regional and multilateral meetings.
- Coordinated development and implementation of policy related to international priorities across government.
- Periodic review and update of the National Security Statement and national security priorities.
- Coordinated whole-of-government responses to major national security related crises or emergencies. A whole-of-government policy coordination around tackling people smuggling and irregular migration, driving policy development and overseeing implementation.
- Development and implementation of the strategic policy framework for national security, including whole-of-government national security priorities, evaluation of the performance of the national security executive community and a coordinated national security budget.
- Oversight of and support for the implementation of actions arising from the Homeland and Border Security Review and the Counter-Terrorism White Paper.
- Administration of the Research Support for National Security (RSNS) grants program and the review of future resourcing requirements for the RSNS program.
- Secretariat support for the National Counter-Terrorism Committee (administered item).

Program 1.2 key performance indicators

- High level of satisfaction of the Prime Minister and Parliamentary Secretary to the Prime Minister with advice, briefing and support in relation to international and national security priorities, policy, programs and strategy matters.
- Successful leadership and coordination of the defined national security community through implementation of the Homeland and Border Security Review, budget and performance oversight and the enhancement of information sharing, collaboration and cooperation.
- Advancement of the government's international priorities that promote Australia's security, prosperity, international profile and influence.
- Effective whole-of-government responses to major national security related crises or emergencies.
- Successful development and whole-of-government integration of foreign and international security strategies as required by the government.
- Successful development and management of domestic and international collaborative national security education and science and innovation research programs.
- Satisfaction of the National Counter-Terrorism Committee with secretariat support provided to the committee.

Program 1.3: Strategic policy and implementation

Program 1.3 objective

The program is delivered through the Strategic Policy and Implementation Group, which:

- provides advice to the Prime Minister, the Cabinet and Cabinet committees on long-term strategic issues and complex, cross-cutting public policy challenges; the group also plays a role in the analysis of the delivery of government policy objectives and the improvement of implementation and service delivery
- works across government to ensure that key government priorities are developed and implemented on time, on budget and to expectations.

Program 1.3 expenses

There are no administered items related to this program.

	2009–10	2010–11	2011–12	2012–13	2013–14
Program expense (\$'000)	Revised budget	Budget	Forward year 1	Forward year 2	Forward year 3
Annual departmental expenses:					
Strategic policy and implementation	9,605	10,127	10,322	10,601	9,652
Expense not requiring appropriation in the Budget year	714	1,032	1,084	1,137	1,108
Total departmental expenses	10,319	11,159	11,406	11,738	10,760

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change. Corporate support costs are allocated across subprograms, based on average staffing levels, to reflect the full cost of delivery.

Program 1.3 deliverables

- Forward-looking research and analysis projects to advise the Prime Minister and Cabinet on medium to long term issues and cross-cutting public policy challenges, with a focus on the government’s major domestic priorities.
- Monitoring and reporting on the development and implementation of key government priorities.

Program 1.3 key performance indicators

- High level of satisfaction of the Prime Minister with the quality, accuracy and timeliness of advice and achievement of key tasks.

Program 1.4: Support services for government operations

Program 1.4 objective

The department supports government operations and takes a leadership role in providing advice on public governance and reform across the APS by:

- providing secretariat services for the Cabinet, Cabinet committees and the Federal Executive Council, and overseeing programming of Cabinet business and access to and custody of Cabinet documents
- managing the program of Community Cabinet meetings
- advising legislation programming, parliamentary affairs, ministerial arrangements, machinery of government, public service matters, legal and constitutional matters, litigation, administrative review, royal commissions and other inquiries, the Lobbying Code of Conduct and the Register of Lobbyists, electoral matters, privacy, territories, access to government information (including freedom of information), archives, matters relating to the arts and culture, national honours and symbols
- managing a range of support functions for ministerial offices in the Prime Minister's portfolio, including the coordination of briefings, correspondence and advice
- assisting with the establishment of the Office of the Information Commissioner as a separate FMA agency within the PM&C portfolio
- supporting the Prime Minister, the Cabinet Secretary, the parliamentary secretaries, their offices and the departmental Executive with the timeliness and quality of briefing material, advice provided and services delivered.

Program 1.4 expenses

- Funding was provided to PM&C in the 2009–10 Budget to establish the Office of the Information Commissioner (OIC). This funding will be transferred to the OIC following the passage of legislation and establishment of the entity.
- There are two administered items under this program: National Australia Day Council (NADC); and compensation and legal expenses.
- Funding for the NADC (a CAC Act agency) is provided for by way of an administered grant. Expenditure of this grant is detailed in the NADC budget statements included in this document.

Program expense (\$'000)	2009–10 Revised budget	2010–11 Budget	2011–12 Forward year 1	2012–13 Forward year 2	2013–14 Forward year 3
Annual departmental expenses:					
Support services for government operations	33,029	30,944	30,881	31,636	32,091
Pacific Islands Forum ¹	2,599	-	-	-	-
Office of Information Commissioner	1,512	5,413	5,460	5,507	5,502
Expenses not requiring appropriation in the Budget year	3,068	2,246	2,382	2,545	2,674
Total departmental expenses	40,208	38,603	38,723	39,688	40,267
Annual administered expenses:					
National Australia Day Council	3,362	3,380	3,405	3,425	3,477
Compensation and legal expenses	120	120	115	116	118
Total administered expenses	3,482	3,500	3,520	3,541	3,595

1 The 2009–10 expected actual for the Pacific Island Forum totals \$5.1 million: \$2.6 million is funded through 2009–10 Appropriation Bill 1 and \$2.5 million from prior year funding. The latter amount is included in the figure for 'expenses not requiring appropriation in the Budget year'.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change. Corporate support costs are allocated across subprograms, based upon average staffing levels, to reflect the full cost of delivery.

Program 1.4 deliverables

- Provision of secretariat and support services for the Cabinet Secretary, the Cabinet, its committees and the Federal Executive Council.
- Delivery of community cabinet meetings and the development and management of other community engagement activities, including pm.gov.au.
- Provision of services for the Prime Minister, the Cabinet Secretary and the parliamentary secretaries and their ministerial offices.
- Advice and support on parliamentary, machinery of government, legal policy and cultural matters.
- Administration of the Register of Lobbyists and the Lobbying Code of Conduct.
- Advice and support to the Cabinet Secretary and government on freedom of information and privacy policy.
- Policy advice, operational support and awareness raising in relation to the Australian honours system and on national symbols.
- Administration of the NADC grant.

	2009-10 Revised budget	2010-11 Budget	2011-12 Forward year 1	2012-13 Forward year 2	2013-14 Forward year 3
Deliverables					
Cabinet and Committee meetings	208	200	200	200	200
Federal Executive Council meetings	30	30	30	30	30
<i>Secretaries Committee on National Security</i>	15	15	15	15	15
<i>Community Cabinet</i>	11	10	10	10	10

Program 1.4 key performance indicators

- High level of satisfaction of the Prime Minister, the Cabinet Secretary, the Parliamentary Business Committee of Cabinet and the Parliamentary Secretary with the timeliness and quality of advice and support.
- High level of satisfaction of the Cabinet Secretary with advice and support for electoral reform initiatives, and for reforms to the *Freedom of Information Act 1982* and the *Privacy Act 1988*.
- High level of satisfaction of other stakeholders with liaison, advice and assistance.
- NADC grant administered in compliance with the reporting mechanisms, objectives and other provisions of the grant funding deed.
- High level of satisfaction of key stakeholders and achievement of key tasks delivered to agreed timeframes for the meetings of Cabinet and sub-committees of Cabinet detailed in the above table.
- Successful establishment of the OIC.

Program 1.5: Commonwealth Heads of Government Meeting 2011

Program 1.5 objective

To facilitate a successful CHOGM in Perth in 2011.

Program 1.5 expenses

Funding for the 2011 Commonwealth Heads of Government meeting has been appropriated in the 2010–11 Budget.

	2009–10	2010–11	2011–12	2012–13	2013–14
Program expense (\$'000)	Revised budget	Budget	Forward year 1	Forward year 2	Forward year 3
Annual departmental expenses:					
Commonwealth Heads of Government Meeting 2011	809	17,869	39,487	-	-
Expenses not requiring appropriation in the Budget year	66	217	217	-	-
Total departmental expenses	875	18,086	39,704	-	-

Linked to: The Treasury, Program 1.10: National Partnership Payments to the States.

Program 1.5 deliverables

- The CHOGM 2011 taskforce will deliver all administrative and logistical arrangements for CHOGM 2011.
- Coordinate and provide oversight of protective security arrangements.

Program 1.5 key performance indicators

- High level of satisfaction of the Prime Minister with the management of CHOGM 2011.
- The successful promotion of Australia to international delegates through the meeting arrangements.

Program 2: Official and ceremonial support

Program 2 objective

This program:

- supports the operations of the Prime Minister's official residences
- provides staffing and administrative services to designated and former Governors-General
- provides high-level support for major events and meetings, such as visits by heads of state, ceremonies and state occasions, and coordinates the logistical arrangements for the Prime Minister's overseas visits.

Program 2 expenses

The official and ceremonial support program comprises three sub-programs:

- Prime Minister's official residences
- Support to designated and former Governors-General
- State occasions and official visits.

The direct program costs are all administered items.

Departmental expenses in support of program activity are allocated as 'Program support costs'.

Program expense (\$'000)	2009-10 Revised budget	2010-11 Budget	2011-12 Forward year 1	2012-13 Forward year 2	2013-14 Forward year 3
Annual administered expenses:					
Prime Minister's official residences	1,854	1,866	1,886	1,904	1,933
Support to designated and former Governors-General ¹	616	692	644	583	3,575
State occasions and official visits	3,202	3,224	3,258	3,289	3,340
Total administered expenses	5,672	5,782	5,788	5,776	8,848
Program support:					
Annual departmental expenses:					
Support for official establishments	911	860	875	888	901
Ceremonial and hospitality	3,837	3,294	3,375	3,480	3,545
Expenses not requiring appropriation in the Budget year	40	229	250	270	286
Total departmental expenses	4,788	4,383	4,500	4,638	4,732

1 PM&C brought to account a provision for projected future entitlements at 1 July 2009 for each former Governor-General in line with the requirements of AASB 119. The annual expense figure reflects the unwinding of the discount on the provision.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change. Corporate support costs are allocated across programs, based on average staffing levels, to reflect the full cost of delivery.

Program 2 deliverables

- Management of the Prime Minister's official residences.
- Maintenance and conservation of the Prime Minister's official residences.
- Secretariat support for the Official Establishments Trust.
- Provision of entitlements to designated and former Governors-General (excluding superannuation entitlements).
- Facilitation of visits by heads of state, ceremonies and state occasions.
- Coordination of logistical arrangements for the Prime Minister's overseas visits.
- Hospitality for overseas dignitaries and official ceremonies.

Program 2 key performance indicators

- High level of satisfaction of the occupants with the management, serviceability and standard of the Prime Minister's official residences.
- High level of satisfaction with quality and timeliness of advice and secretariat support for the Official Establishments Trust.
- High level of satisfaction from the Governor-General designate (when relevant) and former Governors-General with the level of support and payment of allowances.
- High level of satisfaction of key stakeholders with the management of the government's hospitality for overseas dignitaries, official ceremonies and program of official visits.

Section 3: Explanatory tables and budgeted financial statements

Section 3 presents explanatory tables and budgeted financial statements which provide a comprehensive snapshot of agency finances for the 2010–11 budget year. It explains how budget plans are incorporated into the financial statements and provides further details of the reconciliation between appropriations and program expenses, movements in administered funds, special accounts and government Indigenous expenditure.

3.1 EXPLANATORY TABLES

3.1.1 Movement of administered funds between years

PM&C does not have any movement of administered funds between years in the 2010–11 budget context.

3.1.2 Special accounts

Special accounts provide a means to set aside and record amounts used for specified purposes. Special accounts can be created by a Finance Minister’s Determination under the FMA Act or under separate enabling legislation. Table 3.1.2 shows the expected additions (receipts) and reductions (payments) for each account used by PM&C.

Table 3.1.2: Estimates of special account flows and balances

		Opening balance 2010–11	Receipts 2010–11	Payments 2010–11	Adjustments 2010–11	Closing balance 2010–11
		<i>2009–10</i>	<i>2009–10</i>	<i>2009–10</i>	<i>2009–10</i>	<i>2009–10</i>
	Outcome	\$'000	\$'000	\$'000	\$'000	\$'000
Services for other entities and trust monies – s. 20 FMA Act (D)	na	-	2	2	-	-
		-	2	2	-	-
Total special accounts						
2010–11 Budget estimate		-	2	2	-	-
<i>Total special accounts</i>						
<i>2009–10 estimated actual</i>		-	2	2	-	-

(D) = departmental

Note: The services for other entities and trust monies special account is used to disburse amounts held on trust or otherwise for the benefit of a person other than the Commonwealth. Therefore, these financial inflows do not represent resources available for use by the department and are not included in Table 1.1 (resource statement).

3.1.3 Australian Government Indigenous expenditure

Table 3.1.3: Australian Government Indigenous expenditure

Department of the Prime Minister and Cabinet	Appropriations				Other	Total	Program
	Bill	Bill	Special	Total			
	No. 1 \$'000	No. 2 \$'000	approp \$'000	approp \$'000			
Outcome 1							
Departmental 2010–11	1,896	-	-	1,896	-	1,896	1.1
<i>Departmental 2009–10</i>	<i>2,060</i>	-	-	<i>2,060</i>	-	<i>2,060</i>	<i>1.1</i>
Total AGIE 2010–11	1,896	-	-	1,896	-	1,896	1.1
<i>Total AGIE 2009–10</i>	<i>2,060</i>	-	-	<i>2,060</i>	-	<i>2,060</i>	<i>1.1</i>

3.2 BUDGETED FINANCIAL STATEMENTS

3.2.1 Differences in agency resourcing and financial statements

Departmental items

The agency resource statement (Table 1.1) provides a consolidated view of all the resources available to the agency in 2010–11. For departmental items this includes equity injections and appropriation receivable that is yet to be drawn down to cover payables and provisions on the balance sheet. The income statement (Table 3.2.1) shows only the operating appropriation provided in 2010–11.

Administered items

The 2010–11 administered expense figure of \$10.4 million in Table 1.1 includes the cash appropriation for payments of former Governors-General entitlements. A provision for the total estimated value of these entitlements is recognised in the financial statements at the time each Governor-General retires. Accordingly, payment of these entitlements results in a reduction to the provision rather than an operating expense.

The Schedule of budgeted income and expenses administered on behalf of government (Table 3.2.7) includes non-cash appropriation items including depreciation and amortisation expense, makegood and the unwinding of the discount on the provision for former Governors-General entitlements.

Reconciliation of differences in administered resourcing (Table 1.1) and financial statements (Table 3.2.7)

		Budget estimate 2010–11 \$'000
Table 3.2.7	Operating expenses	9,391
	<i>Less non-cash items</i>	
	Depreciation and amortisation expense	(282)
	Unwinding of discount on former Governors-General entitlements provision	(566)
	<i>Plus</i>	
	Makegood for offices of former Governors-General	86
	Capital budget	282
	Payments against the provision for former Governors-General entitlements	1,469
Table 1.1	Administered expenses – Total ordinary annual services	10,380

3.2.2 Analysis of budgeted financial statements

Departmental

Income statement

The Department of the Prime Minister and Cabinet is budgeting for a break-even operating result, adjusted for depreciation and amortisation expense, in 2010–11 and the forward years.

Revenue from government will increase by \$16.1 million to \$130.8 million in 2010–11.

Additional funding has been provided for 2010–11 as summarised in Table 1.2. In line with net cash appropriation arrangements effective from 2010–11, revenue from government has been reduced by an amount equal to depreciation and amortisation expense (2010–11: \$6.0 million). Future asset replacements are funded through the departmental capital budget as detailed in Table 3.2.5.

Revenue from other sources principally reflects the recovery of costs for the provision of shared services to other government agencies and the joint funding arrangements with the states and territories for the COAG Reform Council.

Budgeted balance sheet

The change to the net cash appropriation framework¹ potentially reduces the department's net asset balance and equity position depending upon the level of the departmental capital budget compared to the depreciation and amortisation expense.

Accumulated depreciation cash reserves of \$10 million were extinguished in 2009–10 in the transition to the net cash appropriation framework. Depreciation and amortisation expense for 2010–11 is \$6.6 million as compared with a departmental capital budget of \$2.7 million thus reducing equity by \$3.9 million. This is partially offset by equity injections of \$0.3 million to support the CHOGM 2011 taskforce.

Administered

Schedule of budgeted income and expenses administered on behalf of government

The department's administered activities for 2010–11 comprise:

- National Counter-Terrorism Committee secretariat
- National Australia Day Council
- compensation and legal expenses
- Prime Minister's official residences
- support to designated and former Governors-General (excluding superannuation benefits)

¹ The net cash framework implemented from the 2010–11 Budget replaces funding for depreciation, amortisation and makegood with a departmental capital budget (DCB).

- state occasions and official visits.

In 2010-11, the total expense administered on behalf of the government is expected to stay relatively constant at \$9.4 million.

3.2.3 Budgeted financial statements tables

**Table 3.2.1: Comprehensive income statement (showing net cost of services)
(for the period ended 30 June)**

	Estimated actual 2009–10 \$'000	Budget estimate 2010–11 \$'000	Forward estimate 2011–12 \$'000	Forward estimate 2012–13 \$'000	Forward estimate 2013–14 \$'000
EXPENSES					
Employee benefits	74,753	84,532	81,918	75,171	71,946
Supplier expenses	52,031	58,880	78,683	44,999	45,246
Grants	4,995	5,027	3,364	-	-
Depreciation and amortisation	5,001	6,578	6,700	6,796	6,892
Finance costs	16	13	9	-	-
Total expenses	136,796	155,030	170,674	126,966	124,084
LESS:					
OWN-SOURCE INCOME					
Revenue					
Sale of goods and rendering of services	15,708	12,311	11,899	11,678	11,678
Total revenue	15,708	12,311	11,899	11,678	11,678
Gains					
Other	4,553	5,337	5,384	5,436	5,494
Total gains	4,553	5,337	5,384	5,436	5,494
Total own-source income	20,261	17,648	17,283	17,114	17,172
Net cost of (contribution by) services	116,535	137,382	153,391	109,852	106,912
Revenue from government	114,655	130,804	146,691	103,056	100,020
Surplus (Deficit)	(1,880)	(6,578)	(6,700)	(6,796)	(6,892)
Surplus (Deficit) attributable to the Australian Government	(1,880)	(6,578)	(6,700)	(6,796)	(6,892)

Note: Reconciliation of operating result attributable to the agency

	2009–10 \$'000	2010–11 \$'000	2011–12 \$'000	2012–13 \$'000	2012–13 \$'000
Operating result attributable to the Australian Government	(1,880)	(6,578)	(6,700)	(6,796)	(6,892)
plus non-appropriated expenses depreciation and amortisation expenses	-	6,578	6,700	6,796	6,892
Operating result attributable to the agency	(1,880)	-	-	-	-

Prepared on Australian Accounting Standards basis.

Table 3.2.2: Budgeted departmental balance sheet (as at 30 June)

	Estimated actual 2009–10 \$'000	Budget estimate 2010–11 \$'000	Forward estimate 2011–12 \$'000	Forward estimate 2012–13 \$'000	Forward estimate 2013–14 \$'000
ASSETS					
Financial assets					
Cash and equivalents	1,000	1,000	1,000	1,000	1,000
Trade and other receivables	23,090	21,967	21,705	19,590	20,059
Other	120	120	120	120	120
Total financial assets	24,210	23,087	22,825	20,710	21,179
Non-financial assets					
Infrastructure, plant and equipment	31,948	31,890	28,568	26,056	21,469
Intangibles	4,822	4,860	3,958	3,224	4,741
Prepayments	1,047	1,078	1,110	1,143	1,143
Total non-financial assets	37,817	37,828	33,636	30,423	27,353
Assets held for sale	-	-	-	-	-
Total assets	62,027	60,915	56,461	51,133	48,532
LIABILITIES					
Payables					
Suppliers	2,653	2,482	2,258	2,289	2,346
Total payables	2,653	2,482	2,258	2,289	2,346
Interest-bearing liabilities					
Leases	3,639	4,359	4,902	5,263	5,437
Total interest-bearing liabilities	3,639	4,359	4,902	5,263	5,437
Provisions					
Employee provisions	22,431	24,500	24,094	21,620	21,858
Other	290	143	-	-	-
Total provisions	22,721	24,643	24,094	21,620	21,858
Total liabilities	29,013	31,484	31,254	29,172	29,641
Net assets	33,014	29,431	25,207	21,961	18,891
EQUITY					
Parent entity interest					
Contributed equity	8,166	11,161	13,637	17,187	21,009
Reserves	5,610	5,610	5,610	5,610	5,610
Retained surplus or (accumulated deficit)	19,238	12,660	5,960	(836)	(7,728)
Total equity	33,014	29,431	25,207	21,961	18,891

Note: 'Equity' is the residual interest in assets after deduction of liabilities.
Prepared on Australian Accounting Standards basis.

Table 3.2.3: Departmental statement of changes in equity—summary of movement (Budget year 2010–11)

	Retained earnings	Asset revaluation reserve	Contributed equity/capital	Total equity
	\$'000	\$'000	\$'000	\$'000
Opening balance as at 1 July 2010				
Balance carried forward from previous period	19,238	5,610	8,166	33,014
Adjustment for changes in accounting policies	-	-	-	-
Adjusted opening balance	19,238	5,610	8,166	33,014
Comprehensive income				
Comprehensive income recognised directly in equity:				
Gain/loss on revaluation of property	-	-	-	-
Sub-total comprehensive income	-	-	-	-
Surplus (deficit) for the period	(6,578)	-	-	(6,578)
Total comprehensive income recognised directly in equity	(6,578)	-	-	(6,578)
Transactions with owners				
<i>Contributions by owners</i>				
Appropriation (equity injection)	-	-	300	300
Appropriation (departmental capital budget)	-	-	2,695	2,695
Sub-total transactions with owners	-	-	2,995	2,995
Transfers between equity components	-	-	-	-
Estimated closing balance as at 30 June 2011	12,660	5,610	11,161	29,431

Prepared on Australian Accounting Standards basis.

**Table 3.2.4: Budgeted departmental statement of cash flows
(for the period ended 30 June)**

	Estimated actual 2009–10 \$'000	Budget estimate 2010–11 \$'000	Forward estimate 2011–12 \$'000	Forward estimate 2012–13 \$'000	Forward estimate 2013–14 \$'000
OPERATING ACTIVITIES					
Cash received					
Goods and services	18,897	13,500	13,037	12,841	12,729
Appropriations	115,197	133,664	146,691	103,056	100,020
Net GST received	3,041	4,107	5,794	2,465	2,506
Cash from the OPA	6,807	-	17	1,979	-
Total cash received	143,942	151,271	165,539	120,341	115,255
Cash used					
Employees	71,647	82,463	82,324	77,645	71,708
Suppliers	49,870	57,763	79,548	42,696	43,078
Grants	5,859	5,479	3,667	-	-
Cash to the OPA	-	2,203	-	-	469
Total cash used	127,376	147,908	165,539	120,341	115,255
Net cash from (used by) operating activities	16,566	3,363	-	-	-
INVESTING ACTIVITIES					
Total cash received					
	-	-	-	-	-
Cash used					
Purchase of property, plant and equipment	10,205	6,558	2,476	3,550	3,822
Total cash used	10,205	6,558	2,476	3,550	3,822
Net cash from (used by) investing activities	(10,205)	(6,558)	(2,476)	(3,550)	(3,822)
FINANCING ACTIVITIES					
Cash received					
Contributed equity	3,668	3,195	2,476	3,550	3,822
Total cash received	3,668	3,195	2,476	3,550	3,822
Cash used					
Cash to the OPA	12,397	-	-	-	-
Total cash used	12,397	-	-	-	-
Net cash from (used by) financing activities	(8,729)	3,195	2,476	3,550	3,822
Net increase (decrease) in cash held	(2,368)	-	-	-	-
Cash and cash equivalents at the beginning of the reporting period	3,368	1,000	1,000	1,000	1,000
Cash and cash equivalents at the end of the reporting period	1,000	1,000	1,000	1,000	1,000

Prepared on Australian Accounting Standards basis.

Table 3.2.5: Departmental capital budget statement

	Estimated actual 2009–10 \$'000	Budget estimate 2010–11 \$'000	Forward estimate 2011–12 \$'000	Forward estimate 2012–13 \$'000	Forward estimate 2013–14 \$'000
CAPITAL APPROPRIATIONS					
Capital budget – Bill 1 (DCB)	-	2,695	2,476	3,550	3,822
Equity injections – Bill 2	3,668	500	-	-	-
Previous years' outputs – Bill 2	3,402	-	-	-	-
Total capital appropriations	7,070	3,195	2,476	3,550	3,822
Total new capital appropriations					
Represented by:					
Purchase of non-financial assets	3,668	3,195	2,476	3,550	3,822
Annual finance lease costs	-	-	-	-	-
Other Items	3,402	-	-	-	-
Total Items	7,070	3,195	2,476	3,550	3,822
PURCHASE OF NON-FINANCIAL ASSETS					
ASSETS					
Funded by capital appropriations ¹	5,745	3,863	-	-	-
Funded by capital appropriation – DCB ²	-	2,695	2,476	3,550	3,822
Funded internally from departmental resources ³	4,460	-	-	-	-
TOTAL	10,205	6,558	2,476	3,550	3,822
RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE					
Total purchases	10,205	6,558	2,476	3,550	3,822
Total cash used to acquire assets	10,205	6,558	2,476	3,550	3,822

1 Includes the acquisition of assets funded by current and prior year capital appropriation injections.

2 From 2010–11 funding for depreciation, amortisation and makegood will be replaced with a departmental capital budget.

3 Includes the following sources of funding: annual, section 31 and prior year appropriations.

Prepared on Australian Accounting Standards basis.

Table 3.2.6: Statement of asset movements (2010–11)

	Infrastructure, plant and equipment \$'000	Intangibles \$'000	Total \$'000
As at 1 July 2010			
Gross book value	41,095	9,661	50,756
Accumulated depreciation/amortisation and impairment	9,147	4,839	13,986
Opening net book balance	31,948	4,822	36,770
CAPITAL ASSET ADDITIONS			
Estimated expenditure on new or replacement assets			
By purchase – appropriation equity	3,863	-	3,863
By purchase – appropriation ordinary annual services	1,578	1,117	2,695
Total additions	5,441	1,117	6,558
Other movements			
Depreciation/amortisation expense	5,499	1,079	6,578
As at 30 June 2011			
Gross book value	46,536	10,778	57,314
Accumulated depreciation/amortisation and impairment	14,646	5,918	20,564
Closing net book balance	31,890	4,860	36,750

Prepared on Australian Accounting Standards basis.

Table 3.2.7: Schedule of budgeted income and expenses administered on behalf of government (for the period ended 30 June)

	Estimated actual 2009–10 \$'000	Budget estimate 2010–11 \$'000	Forward estimate 2011–12 \$'000	Forward estimate 2012–13 \$'000	Forward estimate 2013–14 \$'000
EXPENSES ADMINISTERED ON BEHALF OF GOVERNMENT					
Employees	1,289	1,355	1,380	1,408	1,438
Supplier expenses	3,717	3,808	3,838	3,867	6,999
Grants	3,362	3,380	3,405	3,425	3,477
Depreciation and amortisation	278	282	284	283	283
Finance costs	616	566	512	445	358
Total expenses administered on behalf of government	9,262	9,391	9,419	9,428	12,555

Prepared on Australian Accounting Standards basis.

Table 3.2.8: Schedule of budgeted assets and liabilities administered on behalf of government (as at 30 June)

	Estimated actual 2009–10 \$'000	Budget estimate 2010–11 \$'000	Forward estimate 2011–12 \$'000	Forward estimate 2012–13 \$'000	Forward estimate 2013–14 \$'000
ASSETS ADMINISTERED ON BEHALF OF GOVERNMENT					
Financial assets					
Receivables	22	22	22	22	22
Other investments	692	692	692	692	692
Total financial assets	714	714	714	714	714
Non-financial assets					
Land and buildings	40,835	40,835	40,835	40,835	40,835
Infrastructure, plant and equipment	1,410	1,410	1,410	1,410	1,410
Total non-financial assets	42,245	42,245	42,245	42,245	42,245
Total assets administered on behalf of government	42,959	42,959	42,959	42,959	42,959
LIABILITIES ADMINISTERED ON BEHALF OF GOVERNMENT					
Payables					
Suppliers	240	235	242	254	278
Total payables	240	235	242	254	278
Provisions					
Employee provisions	231	236	242	249	256
Other ¹	11,149	10,160	9,066	7,610	8,688
Total provisions	11,380	10,396	9,308	7,859	8,944
Total liabilities administered on behalf of government	11,620	10,631	9,550	8,113	9,222

1 A provision for projected future entitlements was brought to account at 1 July 2009 for each former Governor-General in line with the requirements of AASB 119.

Prepared on Australian Accounting Standards basis.

**Table 3.2.9: Schedule of budgeted administered cash flows
(for the period ended 30 June)**

	Estimated actual 2009–10 \$'000	Budget estimate 2010–11 \$'000	Forward estimate 2011–12 \$'000	Forward estimate 2012–13 \$'000	Forward estimate 2013–14 \$'000
OPERATING ACTIVITIES					
Cash received					
Net GST received	476	465	479	504	552
Other	36	-	-	-	-
Total cash received	512	465	479	504	552
Cash used					
Grant payments	3,362	3,380	3,405	3,425	3,477
Employees	1,284	1,350	1,374	1,401	1,431
Suppliers	5,752	5,833	5,929	6,279	6,838
Total cash used	10,398	10,563	10,708	11,105	11,746
Net cash from (used by) operating activities	(9,886)	(10,098)	(10,229)	(10,601)	(11,194)
INVESTING ACTIVITIES					
Total cash received					
-	-	-	-	-	-
Cash used					
Purchase of property, plant and equipment	335	282	284	283	283
Total cash used	335	282	284	283	283
Net cash from (used by) investing activities	(335)	(282)	(284)	(283)	(283)
FINANCING ACTIVITIES					
Cash received					
-	-	-	-	-	-
Cash used					
-	-	-	-	-	-
Net cash from (used by) financing activities	-	-	-	-	-
Net increase (decrease) in cash held					
Cash and cash equivalents at beginning of reporting period	1	-	-	-	-
Cash from Official Public Account for: – Appropriations	10,220	10,380	10,513	10,884	11,477
	10,220	10,380	10,513	10,884	11,477
Cash and cash equivalents at end of reporting period	-	-	-	-	-

Prepared on Australian Accounting Standards basis.

Table 3.2.10: Schedule of administered capital budget

	Estimated actual 2009–10 \$'000	Budget estimate 2010–11 \$'000	Forward estimate 2011–12 \$'000	Forward estimate 2012–13 \$'000	Forward estimate 2013–14 \$'000
CAPITAL APPROPRIATIONS					
Capital budget – Bill 1 (DCB)	-	368	284	322	283
Total capital appropriations	-	368	284	322	283
Total new capital appropriations					
Represented by:					
Purchase of non-financial assets	-	282	284	283	283
Other Items ¹	-	86	-	39	-
Total Items	-	368	284	322	283
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriations	-	-	-	-	-
Funded by capital appropriation – DCB ²	-	282	284	283	283
Funded internally from departmental resources ³	335	-	-	-	-
TOTAL	335	282	284	283	283
RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE					
Total purchases	335	282	284	283	283
Total cash used to acquire assets	335	282	284	283	283

1 Represents makegood costs on the offices for former Governors-General.

2 From 2010–11 funding for depreciation, amortisation and makegood will be replaced with a capital budget.

3 Includes annual and prior year appropriations.

Table 3.2.11: Schedule of asset movements—administered

	Land	Buildings	Infrastructure, plant and equipment	Total
	\$'000	\$'000	\$'000	\$'000
As at 1 July 2010				
Gross book value	34,700	6,316	1,886	42,902
Accumulated depreciation/amortisation and impairment	-	181	476	657
Opening net book balance	34,700	6,135	1,410	42,245
CAPITAL ASSET ADDITIONS				
Estimated expenditure on new or replacement assets				
By purchase – appropriation equity	-	-	-	-
By purchase – appropriation ordinary annual services	-	57	225	282
Total additions	-	57	225	282
Other movements				
Depreciation/amortisation expense	-	57	225	282
As at 30 June 2011				
Gross book value	34,700	6,373	2,111	43,184
Accumulated depreciation/amortisation and impairment	-	238	701	939
Closing net book balance	34,700	6,135	1,410	42,245

Prepared on Australian Accounting Standards basis.