

AUSTRALIAN PUBLIC SERVICE COMMISSION

Section 1: Agency overview and resources; variations and measures	61
Overview	61
Additional estimates and variations to outcomes.....	63
Measures — Agency summary	63
Breakdown of additional estimates by appropriation bill	65
Summary of staffing changes.....	66
Summary of agency savings	66
Other receipts available to be used.....	66
Estimates of expenses from special appropriations.....	66
Estimates of special account flows	66
Section 2: Revisions to agency outcomes	67
Outcomes and outputs	67
Section 3: Budgeted financial statements.....	69
Analysis of budgeted financial statements.....	69
Budgeted financial statements	71–76
Notes to the financial statements	77

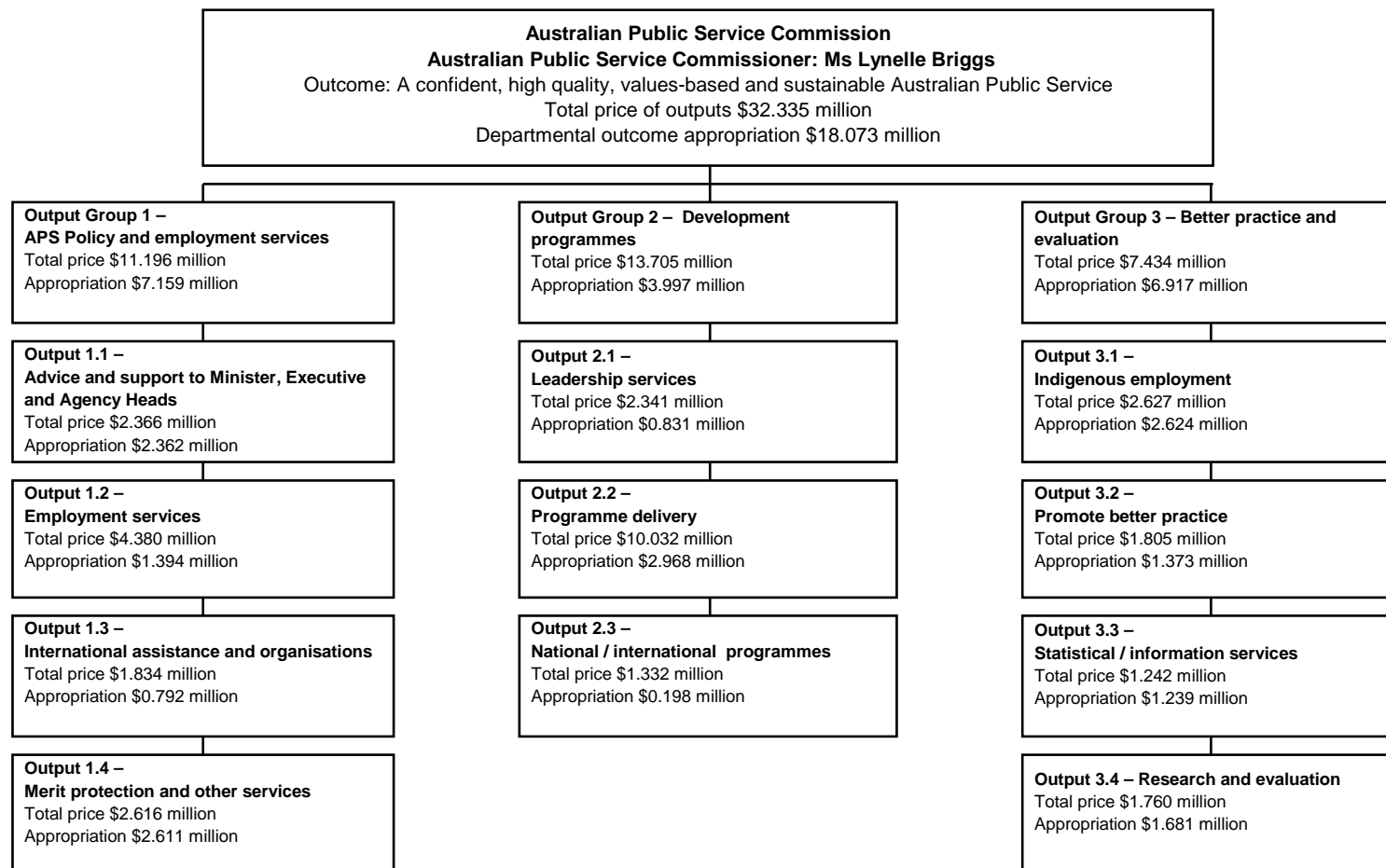
AUSTRALIAN PUBLIC SERVICE COMMISSION

Section 1: Agency overview and resources; variations and measures

OVERVIEW

The Commission's role is unchanged from that presented in the 2005–06 Portfolio Budget Statements. Figure 1 shows the Commission's outcome and outputs structure.

Figure 1: Agency outcomes and output groups



ADDITIONAL ESTIMATES AND VARIATIONS TO OUTCOMES

The Commission's appropriation for 2005–06 is increasing by \$1.2 million, from \$16.9 million to \$18.1 million. This change comprises a measure totalling \$6.4 million over three years to improve employment opportunities for Aboriginal and Torres Strait Islanders in the Australian Public Service (APS). This measure will also increase the APS's capacity for whole-of-government work, particularly on Indigenous issues.

Further information can be found in the press release of 12 August 2005 issued by the Prime Minister.

Variations — Measures

Table 1.1: Additional estimates and variations to outcomes—measures

	2005–06 (\$'000)	2006–07 (\$'000)	2007–08 (\$'000)	2008–09 (\$'000)
Outcome 1				
Variations in departmental appropriations				
New Measures:				
Aboriginal and Torres Strait Islander employees – employment and capability strategy	1,200	2,624	2,625	-

MEASURES — AGENCY SUMMARY

The Commission is being provided with additional funding by way of a single measure as shown in Table 1.2, Summary of measures since the 2005–06 Budget — Aboriginal and Torres Strait Islander employees — employment and capability strategy. See the Mid-Year Economic and Fiscal Outlook document for further details.

Table 1.2: Summary of measures since the 2005–06 Budget

Measure title	Output groups affected	2005–06 (\$'000)			2006–07 (\$'000)			2007–08 (\$'000)			2008–09 (\$'000)		
		Admin items	Dept outputs	Total	Admin items	Dept outputs	Total	Admin items	Dept outputs	Total	Admin items	Dept outputs	Total
Expense measures													
Aboriginal and Torres Strait Islander employees – employment and capability strategy	3.1	-	1,200	1,200	-	2,624	2,624	-	2,625	2,625	-	-	-
Total expense measures		-	1,200	1,200	-	2,624	2,624	-	2,625	2,625	-	-	-

BREAKDOWN OF ADDITIONAL ESTIMATES BY APPROPRIATION BILL

The total appropriation for the Commission in the 2005–06 Budget is \$18.1 million. Table 1.3 shows the appropriations for the Australian Public Service Commission for 2005–06 by Outcome.

The total price of outputs is \$32.3 million, of which \$18.1 million (56%) is being met from government appropriations, with the balance of \$14.3 million being met from other revenue mainly accounted for by:

- sales of goods and services (eg fees from leadership, learning and development activities, employment-related fees for service activities and gazette subscriptions)
- resources received free of charge from the Australian National Audit Office.

The Commission's 2005–06 departmental appropriation has increased by \$1.2 million as a result of the Aboriginal and Torres Strait Islander employees — employment and capability strategy measure. This measure totals \$6.4 million over three years and is intended to increase the number and skills of Aboriginal and Torres Strait Islanders in the APS and improve their employment opportunities. It will also make the APS better able to do whole-of-government work, especially on Indigenous issues.

Table 1.3: Appropriation Bill (No. 3) 2005–06

	2004–05 available \$'000	2005–06 budget \$'000	2005–06 revised \$'000	Additional estimates \$'000	Reduced estimates \$'000
DEPARTMENTAL OUTPUTS					
Outcome 1					
A confident, high quality, values-based and sustainable Australian Public Service	17,195	16,873	18,073	1,200	-
Total departmental	17,195	16,873	18,703	1,200	-

Note 1: 2004–05 available appropriation is included to allow a comparison of this year's appropriation with what was made available for use in the previous year. Available appropriation is the amount available to be drawn down, and is equal to: Budget Appropriation + Additional Estimates Appropriation + DIAB + AFM – Savings – Rephasings – Other Reductions +/- section 32.

SUMMARY OF STAFFING CHANGES

Table 1.4: Average staffing level

	2005–06 Budget	2005–06 Revised	Variation
Outcome 1			
A confident, high quality, values-based and sustainable Australian Public Service.	179	182	3
Total	179	182	3

SUMMARY OF AGENCY SAVINGS

The Commission is not subject to any savings.

OTHER RECEIPTS AVAILABLE TO BE USED

There is no change from Budget.

ESTIMATES OF EXPENSES FROM SPECIAL APPROPRIATIONS

There is no change from Budget.

ESTIMATES OF SPECIAL ACCOUNT FLOWS

There is no change from Budget.

Section 2: Revisions to agency outcomes

OUTCOMES AND OUTPUTS

There has been no change to the structure of the Commission's outcome or outputs.

The Additional Estimates funding has been reflected as follows:

Australian Public Service (APS) Indigenous Employment Strategy resources have been included in Output Group 3 Better Practice and Evaluation, Output 3.1 Indigenous Employment.

Revised performance information — 2005–06

The Aboriginal and Torres Strait Islander employees — employment and capability strategy measure has been incorporated into the existing Output 3.1. The 2005–06 Portfolio Budget Statements Output Group 3 Better Practice and Evaluation, Output 3.1 Indigenous Employment performance measures will be used to measure the outcomes of the elements of the Indigenous Employment Strategy that will be undertaken in 2005–06. The short-term initiatives (to be undertaken in 2005–06) expand and strengthen the appropriation-funded work that has already commenced.

The Indigenous Employment Strategy Steering Committee will be working to develop additional measures to assess the outcomes of the 2006–07 and 2007–08 initiatives. The steering committee consists of representatives from 14 agencies at the Deputy Secretary or Division Head level. The committee meets quarterly, with the next meeting scheduled for early December 2005.

Table 2.1: Performance information for outputs affected by additional estimates — outcome 1

Output	Performance information 2005–06 budget Price: \$'000	Performance information 2005–06 revised Price: \$'000
Output group 1 – APS Policy and employment services		
Output 1.1 – Advice and support to Minister, Executive and Agency Heads	2,366	2,366
Output 1.2 – Employment services	4,380	4,380
Output 1.3 – International assistance and organisations	1,834	1,834
Output 1.4 – Merit Protection and other services	2,616	2,616
	11,196	11,196
Output group 2 – Development programmes		
Output 2.1 – Leadership services	2,341	2,341
Output 2.2 – Programme delivery	10,032	10,032
Output 2.3 – National / International programmes	1,332	1,332
	13,705	13,705
Output group 3 – Better practice and evaluation		
Output 3.1 – Indigenous employment	1,427	2,627
Output 3.2 – Promote better practice	1,805	1,805
Output 3.3 – Statistical / Information services	1,242	1,242
Output 3.4 – Research and evaluation	1,760	1,760
	6,234	7,434
Total outcome 1	31,135	32,335

Section 3: Budgeted financial statements

ANALYSIS OF BUDGETED FINANCIAL STATEMENTS

The budgeted financial statements have been prepared under Australian Equivalents to International Financial Reporting Standards (AEIFRS). Actual results for 2004–05 have been adjusted for the impact of adopting AEIFRS. Disclosure of the changes to accounting policies and financial reports upon the adoption of AEIFRS are contained in pages 133 to 136 of the Commission’s 2004–05 annual report.

Departmental financial statements

Budgeted departmental income statement

Both appropriation revenue and operating expenses have been increased by \$1.2 million in 2005–06, \$2.6 million in 2006–07 and \$2.6 million in 2007–08 (total of \$6.4 million) as a result of the Aboriginal and Torres Strait Islander employees — employment and capability strategy measure.

Actual results for 2004–05 include a reduction in expenses of \$0.1 million due to the adoption of AEIFRS.

Budgeted departmental balance sheet

Balances for 2005–06 to 2008–09 have been revised to take into account the actual results for 2004–05. Actual balances for 2004–05 have been adjusted due to the adoption of AEIFRS. In those adjustments, assets decreased by \$0.1 million, liabilities increased by \$0.4 million and equity decreased by \$0.6 million.

Budgeted departmental statement of cash flows

There have been no changes from the 2005–06 Portfolio Budget Statements except to reflect the 2004–05 actual results.

Departmental statement of changes in equity — summary of movement

There are no budgeted changes to equity for 2005–06. The opening balances have been reduced by \$0.6 million due to the adoption of AEIFRS.

Departmental capital budget statement

There have been no changes from the 2005–06 Portfolio Budget Statements except to reflect the 2004–05 actual results.

Departmental property, plant, equipment and intangibles — summary of movement

The opening balances have been revised to take into account the actual closing balances for 2004–05.

Table 3.1: Budgeted departmental income statement (for the period ended 30 June)

	Actual 2004–05 \$'000	Revised budget 2005–06 \$'000	Forward estimate 2006–07 \$'000	Forward estimate 2007–08 \$'000	Forward estimate 2008–09 \$'000
INCOME					
Revenue					
Revenues from government	17,195	18,073	19,234	19,378	16,933
Goods and services	15,347	14,224	14,845	15,381	15,936
Other	38	38	38	38	38
Total revenue	32,580	32,335	34,117	34,797	32,907
Gains					
Net gains from sale of assets	3	-	-	-	-
Other	-	-	-	-	-
Total gains	3	-	-	-	-
Total income	32,583	32,335	34,117	34,797	32,907
EXPENSE					
Employees	16,192	15,553	15,528	15,677	14,951
Suppliers	14,437	15,203	16,915	17,460	16,085
Depreciation and amortisation	1,022	1,519	1,614	1,600	1,811
Finance costs	52	45	45	45	45
Write-down of assets and impairment of assets	8	15	15	15	15
Net losses from sale of assets	-	-	-	-	-
Other	-	-	-	-	-
Total expenses	31,711	32,335	34,117	34,797	32,907
Operating result	872	-	-	-	-
Net surplus or (deficit) attributable to the Australian Government	872	-	-	-	-

Table 3.2: Budgeted departmental balance sheet (as at 30 June)

	Actual 2004–05 \$'000	Revised budget 2005–06 \$'000	Forward estimate 2006–07 \$'000	Forward estimate 2007–08 \$'000	Forward estimate 2008–09 \$'000
ASSETS					
Financial assets					
Cash	864	450	450	450	450
Receivables	7,743	8,732	9,116	9,819	7,164
Accrued revenues	740	736	762	784	807
Other	20	20	20	20	20
Total financial assets	9,367	9,938	10,348	11,073	8,441
Non-financial assets					
Land and buildings	979	759	538	463	3,632
Infrastructure, plant and equipment	1,044	627	175	427	227
Inventories	59	59	59	59	59
Intangibles	622	553	724	439	25
Prepayments paid	345	366	384	405	421
Total non-financial assets	3,049	2,364	1,880	1,793	4,364
Total assets	12,416	12,302	12,228	12,866	12,805
LIABILITIES					
Interest bearing liabilities					
Leases	635	373	51	441	119
Lease incentives	143	106	68	34	3
Total interest bearing liabilities	778	479	119	475	122
Provisions					
Employees	5,112	5,270	5,433	5,601	5,774
Make good	469	469	469	469	469
Total provisions	5,581	5,739	5,902	6,070	6,243
Payables					
Suppliers	1,942	1,917	1,995	2,063	2,142
Prepayments received	1,709	1,761	1,806	1,852	1,892
Other	38	38	38	38	38
Total payables	3,689	3,716	3,839	3,953	4,072
Total liabilities	10,048	9,934	9,860	10,498	10,437
EQUITY^a					
Parent entity interest					
Contributed equity	(1,894)	(1,894)	(1,894)	(1,894)	(1,894)
Reserves	1,013	1,013	1,013	1,013	1,013
Retained surpluses or accumulated deficits	3,249	3,249	3,249	3,249	3,249
Total parent entity interest	2,368	2,368	2,368	2,368	2,368
Total equity	2,368	2,368	2,368	2,368	2,368
Current assets	9,771	10,363	10,791	11,537	8,921
Non-current assets	2,645	1,939	1,437	1,329	3,884
Current liabilities	5,377	5,447	5,614	5,774	5,940
Non-current liabilities	4,671	4,487	4,246	4,724	4,497

a 'Equity' is the residual interest in assets after deduction of liabilities.

Table 3.3: Budgeted departmental statement of cash flows (for the period ended 30 June)

	Actual 2004–05 \$'000	Revised budget 2005–06 \$'000	Forward estimate 2006–07 \$'000	Forward estimate 2007–08 \$'000	Forward estimate 2008–09 \$'000
OPERATING ACTIVITIES					
Cash received					
Goods and services	17,577	15,695	16,280	16,882	17,484
Appropriations	17,195	18,073	19,234	19,378	16,933
Other	477	87	124	91	3,159
Total cash received	35,249	33,855	35,638	36,351	37,576
Cash used					
Employees	16,200	15,395	15,365	15,509	14,778
Suppliers	15,639	17,078	18,784	19,359	18,387
Financing costs	38	45	45	45	45
Other	2,297	584	332	658	-
Total cash used	34,174	33,102	34,526	35,571	33,210
Net cash from or (used by) operating activities	1,075	753	1,112	780	4,366
INVESTING ACTIVITIES					
Cash received					
Proceeds from sales of property, plant and equipment	2	-	-	-	-
Other	-	-	-	-	-
Total cash received	2	-	-	-	-
Cash used					
Purchase of property, plant and equipment	572	165	102	40	3,866
Other	253	1,002	1,010	740	500
Total cash used	825	1,167	1,112	780	4,366
Net cash from or (used by) investing activities	(823)	(1,167)	(1,112)	(780)	(4,366)
FINANCING ACTIVITIES					
Cash received					
Other	-	-	-	-	-
Total cash received	-	-	-	-	-
Cash used					
Other	-	-	-	-	-
Total cash used	-	-	-	-	-
Net cash from or (used by) financing activities	-	-	-	-	-
Net increase or (decrease) in cash held	252	(414)	-	-	-
Cash at the beginning of the reporting period	612	864	450	450	450
Cash at the end of the reporting period	864	450	450	450	450

Table 3.4: Departmental statement of changes in equity — summary of movement (Budget year 2005–06)

	Accumulated results \$'000	Asset revaluation reserve \$'000	Other reserves \$'000	Contributed equity/ capital \$'000	Total equity \$'000
Opening balance as at 1 July 2005					
Balance carried forward from previous period	3,249	1,013	-	(1,894)	2,368
Adjustment for changes in accounting policies					-
Adjusted opening balance	3,249	1,013	-	(1,894)	2,368
Income and expense					
Income and expenses recognised directly in equity:					
Gain/loss on revaluation of property	-	-			-
Sub-total income and expense	-	-	-	-	-
Net operating result	-				
Total income and expenses recognised directly in equity	-	-	-	-	-
Transactions with owners					
<i>Distribution to owners</i>					
Returns on capital					
Dividends	-				-
Returns of capital					
Restructuring				-	-
Other				-	-
<i>Contribution by owners</i>					
Appropriation (equity injection)				-	-
Other:					
Restructuring	-	-	-	-	-
Sub-total transactions with owners	-	-	-	-	-
Transfers between equity components	-	-	-	-	-
Closing balance as at 30 June 2006	3,249	1,013	-	(1,894)	2,368

Table 3.5: Departmental capital budget statement

	Actual 2004–05 \$'000	Revised budget 2005–06 \$'000	Forward estimate 2006–07 \$'000	Forward estimate 2007–08 \$'000	Forward estimate 2008–09 \$'000
CAPITAL APPROPRIATIONS					
Total equity injections					
Total loans					
Total capital appropriations	-	-	-	-	-
Represented by:					
Purchase of non-financial assets					
Other					
Total represented by	-	-	-	-	-
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriation	-	-	-	-	-
Funded internally by departmental resources	825	753	1,112	780	4,366
Total	825	753	1,112	780	4,366

Table 3.6: Departmental property, plant, equipment and intangibles — summary of movement (Budget year 2005–06)

	Land	Buildings	Other infrastructure plant and equipment	Heritage and cultural assets	Computer software	Other intangibles	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
As at 1 July 2005							
Gross book value	-	1,317	1,486	-	145	693	3,641
Accumulated depreciation	-	(338)	(442)	-	(38)	(178)	(996)
Opening net book value	-	979	1,044	-	107	515	2,645
Additions:							
by purchase	-	75	90	-	103	485	753
by finance lease	-	-	60	-	-	-	60
Depreciation/ amortisation expense		(295)	(567)		(170)	(487)	(1,519)
Disposals:							
other disposals	-	-	-	-	-	-	-
As at 30 June 2006							
Gross book value	-	1,392	1,636	-	248	1,178	4,454
Accumulated depreciation	-	(633)	(1,009)	-	(208)	(665)	(2,515)
Closing net book value	-	759	627	-	40	513	1,939

NOTES TO THE FINANCIAL STATEMENTS

Departmental

Basis of accounting

The agency's financial statements have been prepared on an accrual basis in accordance with:

- Australian Equivalents to International Financial Reporting Standards (AEIFRS)
- Finance Minister's Orders
- Accounting Guidance Releases
- Consensus Views of the Urgent Issues Group

and having regard to Statements of Accounting Concepts.

Departmental income

Appropriation revenue accounts for 56% of departmental revenue in 2005–06. Goods and services revenue, which accounts for the remaining 44%, is largely earned from leadership, learning and development activities (68%), employment-related services (21%) and international assistance (7%).

Departmental expenses

Employee expenses comprise 48% of departmental expenses for 2005–06. The remainder is largely made up of supplier expenses (47%).

Departmental assets

Cash balances are maintained at a working capital level of \$0.5 million. Cash holdings above this level are transferred as a receivable held in the Official Public Account.

Receivables comprise trade debtors of approximately \$2.0 million, with the balance comprising monies held in the Official Public Account. This balance varies in line with the Commission's capital investment cycle.

Land and buildings consists of office fit-out.

Infrastructure, plant and equipment comprises office and IT equipment.

Intangibles are computer software applications and intellectual property.

Departmental liabilities

The lease liability is associated with the outsourced IT infrastructure finance lease.

Lease incentive liabilities are incentives provided by lessors for rental accommodation.

Employee provision liabilities are for recreation leave, long service leave and accrued salaries and superannuation.

Agency Additional Estimates Statements — APS Commission

The make good provision is the Commission's estimated restoration liability if it were to vacate leased office premises.

Suppliers are creditors (invoices on hand, but not yet due for payment) and accrued expenses.

Departmental equity

Reserves are asset revaluation reserves resulting from revaluations undertaken in prior years.