

**PORTFOLIO ADDITIONAL ESTIMATES
STATEMENTS**

1999-2000

PRIME MINISTER AND CABINET PORTFOLIO

EXPLANATION OF ADDITIONAL APPROPRIATIONS 1999-2000



Office of The Hon Wilson Tuckey MP

Minister for Forestry and Conservation
Minister Assisting the Prime Minister

The President of the Senate
Parliament House
CANBERRA ACT 2600

The Speaker of the House of Representatives
Parliament House
CANBERRA ACT 2600

Dear Madam President and Mr Speaker

These are the 1999-2000 Portfolio Additional Estimates Statements for the Prime Minister and Cabinet Portfolio.

The Statements are submitted as part of the obligation for the maintenance of proper and effective accountability to the Parliament and, through it, the public.

I ask that you make these Portfolio Additional Estimates Statements available to the relevant Parliamentary Committees for their use in Committee inquiries.

Yours sincerely

Wilson Tuckey MP

PRIME MINISTER AND CABINET PORTFOLIO

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PART A
USER GUIDE

USER GUIDE

PURPOSE OF THE DOCUMENT

The purpose of the Portfolio Additional Estimates Statements (PAES) is to explain Appropriation Bills (Nos 3 & 4) 1999 relating to the Prime Minister and Cabinet Portfolio to Senators and Members, and in particular, to identify and explain the additional funds sought through these Bills.

Only those agencies with additional estimates have been presented in the PAES.

The level of detail presented in the PAES is consistent with that presented in the 1999-2000 Portfolio Budget Statements (PBS).

Information contained in the PBS has, as a rule, not been repeated in the PAES.

PART B
PORTFOLIO OVERVIEW

PORTFOLIO OVERVIEW

There have been no significant changes to the role of the portfolio since the 1999-2000 PBS.

ADDITIONAL ESTIMATES VARIATIONS – PORTFOLIO LEVEL

Additional estimates are being sought by:

The Department of the Prime Minister and Cabinet – additional administered funding for *Indigenous Affairs Litigation, Compensation and legal expenses*, the Queen’s visit in March 2000 and the *Allowance to former Governors-General*. Capital injections for both departmental and administered items have been included to account for carryovers from 1998-99 to 1999-2000 agreed with the Department of Finance and Administration (DoFA).

Public Service and Merit Protection Commission – a departmental Capital injection has been included to account for a carryover from 1998-99 to 1999-2000 agreed with DoFA.

PART C

AGENCY ADDITIONAL ESTIMATES STATEMENTS

**THE DEPARTMENT OF THE PRIME MINISTER AND
CABINET**

SECTION 1

DEPARTMENT OVERVIEW

The department's role is unchanged from that presented in the 1999-2000 Portfolio Budget Statements.

Underlying outlays for the 1998-99 financial year were \$1,061,323,000 (refer to p12 of the Department of the Prime Minister and Cabinet's 1998-99 Annual Report). Note that underlying outlays is a cash concept and includes departmental, administered and reserved money fund outlays. This figure is therefore not directly comparable with the other accrual figures in the PAES.

ADDITIONAL ESTIMATES AND VARIATIONS TO OUTCOMES – DEPARTMENTAL LEVEL

The 1999-2000 AEs for the Department of the Prime Minister and Cabinet include:

- Additional funding for:
 - *Indigenous Affairs Litigation* (\$4.6m);
 - *Compensation and legal expenses* (\$0.16m);
 - *State Occasions and guest of Government* for the Queen's visit in March 2000 (\$1.5m); and
 - *Allowance to Former Governors-General* (\$0.08m);
- Administered carryover (\$0.299m); and
- Departmental carryover (\$0.539m).

These adjustments are shown in Tables 1.2 and 1.3.

Indigenous Affairs Litigation

In recent years, litigation relating to indigenous issues has steadily increased to the point where the department can no longer meet the costs of legal services from within its departmental resources. Consultation between the department, DoFA and the Australian National Audit Office (ANAO) has determined that the expenses associated with indigenous affairs litigation should not come from departmental resources, but should, rather, be treated as an administered item.

This has been arranged through the additional estimates process. A new item, Indigenous Affairs Litigation, has been established as part of the department's administered funding. Funds from the existing Compensation and Legal expenses (\$0.24m) and departmental Australian Government Solicitor (AGS) Legal expenses (\$0.32) that relate to indigenous affairs litigation have been transferred into the new item and the ongoing funding requirements will be reviewed year by year.

Total expenditure for the financial year is expected to be \$5.39m. This figure comprises the transferred funds identified above, together with: a capital injection of \$0.23m being carryover for creditors-on-hand as at 30 June 1999; additional funding of \$2.4m in Compensation and Legal; and additional funding of \$2.2m in AGS Legal expenses.

Two major cases, Chapman & Anor V. Luminis Pty Ltd & Ors (Hindmarsh Island) and Cubillo & Gunner V. Commonwealth (separated children), currently under way, account for the majority of projected expenditure .

The department has also sought an additional \$0.16m for compensation and legal expenses for costs relating to another case in which the Commonwealth was held liable for damages. Due to the indigenous affairs litigation arrangements, no funds were left for any other compensation and legal expenses.

Other Variations

The Queen has accepted the Prime Minister's invitation to visit Australia during March 2000. The department's Ceremonial and Hospitality Unit will be responsible for facilitating the visit, which is expected to cost \$1.5m.

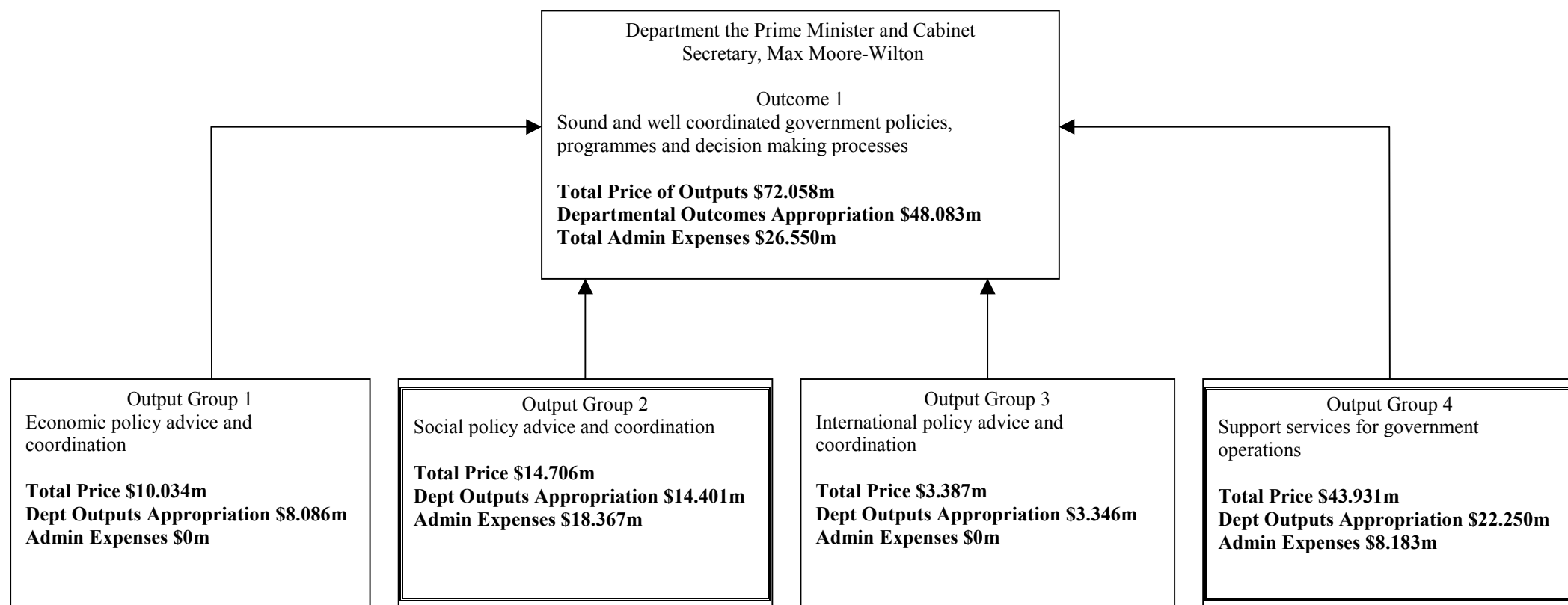
An increase in Former Governors-General's allowances has resulted in an additional \$80,000 being required in the special appropriation. The rate for these allowances is directly linked to the salary of the Chief Justice, which has increased.

Additional administered capital totalling \$0.07m has been provided as carryover for other administered creditors as at 30/6/99 in accordance with the Department of Finance and Administration's guidelines.

Additional departmental capital has also been provided to reflect the department's revised 1998-99 departmental carryover in accordance with the DoFA guidelines.

The adjustments detailed above all contribute to the department's existing outcome, "sound and well coordinated policies, programmes and decision making processes". There is therefore no variation to the department's outcome, but the level of output is increasing considerably.

DEPARTMENT OF THE PRIME MINISTER AND CABINET RESOURCING OUTCOME AND OUTPUT GROUPS 1999-2000



Note: Those outcomes surrounded by a double line frame indicate those affected by Additional Estimates.

BREAKDOWN OF ADDITIONAL ESTIMATES BY APPROPRIATION BILL

Table 1.2 - Appropriation Bill (No 3) 1999 - 2000 – Department of the Prime Minister and Cabinet

| | 1998/99 Estimated Expenses | 1999/2000 Budget | 1999/2000 Revised | Additional Estimates |
|--|----------------------------------|---------------------|----------------------|-------------------------|
| | | \$'000 | \$'000 | \$'000 |
| ADMINISTERED EXPENSES | | | | |
| Outcome 1: Sound and well coordinated government policies, programmes and decision making processes. | | | | |
| - Allowance to Former Governors-General | ^a 400 | ^a 410 | ^a 490 | 80 |
| - State Occasions and guest of Government | 1,781 | 4,181 | 5,681 | 1,500 |
| - Women's programmes | 3,170 | 8,454 | 8,454 | - |
| - Official Establishments other than Governor-General's residences | 1,555 | 1,852 | 1,852 | - |
| - Compensation and legal expenses | 2,350 | 239 | ^b 160 | (79) |
| - Grants-in-aid | 48 | - | - | - |
| - Reconciliation process between the Commonwealth and Aboriginals | 3,298 | 4,754 | 4,754 | - |
| - Indigenous Affairs Litigation | - | - | 5,159 | 5,159 |
| Total: | ^c 12,602 | 19,890 | 26,550 | 6,660 |
| DEPARTMENTAL OUTPUTS | | | | |
| Outcome 1: Sound and well coordinated government policies, programmes and decision making processes. | | | | |
| - Output Group 1.1 - Economic policy advice and coordination | 8,183 | 8,695 | ^d 8,086 | - |
| - Output Group 1.2 - Social policy advice and coordination | 17,816 | 17,525 | ^e 14,401 | (320) |
| - Output Group 1.3 - International policy advice and coordination | 3,580 | 3,533 | ^d 3,346 | - |
| - Output Group 1.4 - Support services for government operations | 17,563 | 18,650 | ^d 22,250 | - |
| Total: | 47,142 | 48,403 | 48,083 | (320) |
| Appropriation Bill 3 (Administered & Departmental) TOTAL | ^c 59,744 | 68,293 | 74,633 | 6,340 |

- (a) This amount is a special appropriation.
- (b) This reflects additional funding for *Compensation and legal expenses* and a re-allocation of funding from *Compensation and legal expenses* to the new administered item *Indigenous Affairs Litigation*.
- (c) These totals are different to those presented in the 1999-2000 PBS. The 1999-2000 PBS included two one off items, *Flood relief Wollongong* and *Commonwealth contribution to Crookwell bushfire appeal* that no longer exist and have therefore not been presented.
- (d) These revisions are due to a re-allocation of the funding for departmental outputs.
- (e) This revision includes a re-allocation of the funding for departmental outputs (-\$2.8m) and the re-allocation of funding (-\$320,000) from departmental outputs to the new administered item *Indigenous Affairs Litigation*.

Breakdown of Additional Estimates by Appropriation Bill

Table 1.3 - Appropriation Bill (No 4) 1999-2000 - Department of the Prime Minister and Cabinet

| | 1999/2000 Budget | 1999/2000 Revised | Additional Estimates |
|--|-----------------------------|------------------------------|-------------------------|
| | \$'000 | \$'000 | \$'000 |
| Equity Injections and Loans | | | |
| Departmental carryover from previous years | 5,300 | 5,839 | 539 |
| Administered carryover from previous years | 2,000 | 2,299 | 299 |
| Total Capital: | 7,300 | 8,138 | 838 |

The revised carryover comprises an adjustment to departmental capital for the difference between the estimated and actual 1998-99 departmental expenditure figures of \$539,000 and a carryover of \$299,000 for administered creditors.

Table 1.4 - Staff years (number) - Department of the Prime Minister and Cabinet

| | 1999/2000 Budget | 1999/2000 Revised | Variation |
|--|-----------------------------|------------------------------|-----------|
| Outcome 1: Sound and well coordinated government policies, programmes and decision making processes | 358 | 362 | 4 |
| Total: | 358 | 362 | 4 |

SECTION 2

REVISIONS TO OUTCOMES AND OUTPUTS

There has been no change to the structure of the department's outcome or outputs. The AEs variations reflect changes of the level of output required from output group 2 and output group 4.

Within output group 2, *Indigenous Affairs Litigation* has been identified separately. The corresponding notional allocations for legal expenses within both departmental (price of outputs) and compensation and legal expenses (administered) have been allocated against the new administered item, *Indigenous Affairs Litigation*.

Output group 4 has increased in price due to the public information aspects of the referendum on the republic that are the responsibility of the department. The administered component of this output group has also increased as a result of the change in allowances to former Governors-General, additional compensation and legal expenses and the Queen's visit in March 2000.

The additional output of the department as a result of AEs relates entirely to administered items.

The effectiveness indicators for Outcome 1 and performance information for the other outputs underneath Outcome 1 are unchanged from the 1999-2000 PBS.

SECTION 3

BUDGETED FINANCIAL STATEMENTS

Revisions to the budgeted departmental and administered financial statements for the Department of the Prime Minister and Cabinet since the 1999-2000 PBS are presented in this section.

Budgeted Statement of Revenues and Expenses (Budgeted Operating Statement)

This statement outlines the expected financial results for the department by identifying full accrual expenses and revenues, which highlights whether the department is operating at a sustainable level in the short run.

Budgeted Statement of Assets and Liabilities (Budgeted Balance Sheet)

The balance sheet enables decision-makers to track the management of the department's assets and liabilities.

Budgeted Cash Flow Statement

This statement provides important information on the extent and nature of cash flows by categorising them into expected cash flows from operating activities, investing activities and financing activities.

Capital Budget

The capital budget identifies all proposed capital expenditure funded either through the Budget as appropriation by equity injections or as loans, and/or appropriations for administered capital, or as funds from internal sources or as funds from other sources.

Table 3.1 Budgeted Statement of Revenues and Expenses

DEPARTMENTAL REVENUES AND EXPENSES

| | Actual | Revised | Estimated | Estimated | Estimated |
|---|----------------|----------------|------------------|------------------|------------------|
| | 1998-99 | Budget | 2000-2001 | 2001-2002 | 2002-03 |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| NET COST OF SERVICES | | | | | |
| Expenses | | | | | |
| Employees | 28,266 | 25,501 | 25,719 | 26,149 | 26,533 |
| Other costs | 18,515 | 43,338 | 18,468 | 18,795 | 19,310 |
| Depreciation & Amortisation | 1,988 | 2,600 | 2,575 | 2,575 | 2,500 |
| Write down of assets | 158 | - | - | - | - |
| Net losses from sale of assets | 2,022 | - | - | - | - |
| Other | 165 | - | - | - | - |
| Total expenses | 51,114 | 71,439 | 46,762 | 47,519 | 48,343 |
| Revenues from independent sources: | | | | | |
| Sales of goods and services | 399 | 838 | 812 | 794 | 794 |
| Interest | - | 632 | 632 | 632 | 632 |
| Other revenues from independent sources | 1,065 | 21,105 | 608 | 576 | 574 |
| Total revenues from independent sources | 1,464 | 22,575 | 2,052 | 2,002 | 2,000 |
| Net cost of services | 49,650 | 48,864 | 44,710 | 45,517 | 46,343 |
| REVENUES FROM GOVERNMENT | | | | | |
| Appropriations used for: | | | | | |
| Ordinary annual services (net appropriations) | 41,202 | 48,083 | 43,904 | 44,696 | 45,486 |
| Resources received free of charge | 1,233 | 1,400 | 1,425 | 1,449 | 1,477 |
| Total revenues from government | 42,435 | 49,483 | 45,329 | 46,145 | 46,963 |
| Operating surplus/deficit before extraordinary items and capital user charge | (7,215) | 619 | 619 | 628 | 620 |
| Net revenues or expenses from extraordinary items: | | | | | |
| Net revenues or expenses from extraordinary items: | (100) | - | - | - | - |
| Capital user charge | - | (619) | (619) | (620) | (620) |
| Operating surplus/deficit | (7,315) | - | - | 8 | - |
| Accumulated results at 1 July | 5,272 | (2,043) | (2,043) | (2,043) | (2,035) |
| Accumulated results at 30 June | (2,043) | (2,043) | (2,043) | (2,035) | (2,035) |

Table 3.2 Budgeted Statement of Assets and Liabilities

DEPARTMENTAL ASSETS AND LIABILITIES

| | Actual | Revised | Estimated | Estimated | Estimated |
|--------------------------------------|----------------|------------------|------------------|------------------|------------------|
| | 1998-99 | 1999-2000 | 2000-2001 | 2001-2002 | 2002-03 |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| PROVISIONS AND PAYABLES | | | | | |
| Employees | 9,444 | 9,858 | 10,039 | 10,223 | 10,337 |
| Suppliers | 883 | 873 | 871 | 884 | 899 |
| Other | 25 | 9 | - | - | - |
| Total provisions and payables | 10,352 | 10,740 | 10,910 | 11,107 | 11,236 |
| EQUITY | | | | | |
| Accumulated results | (2,043) | (2,043) | (2,043) | (2,035) | (2,035) |
| Capital | 5,868 | 5,839 | 5,839 | 5,839 | 5,839 |
| Total equity | 3,825 | 3,796 | 3,796 | 3,804 | 3,804 |
| Total liabilities and equity | 14,177 | 14,536 | 14,706 | 14,911 | 15,040 |
| FINANCIAL ASSETS | | | | | |
| Cash | 21 | 6,059 | 6,419 | 6,726 | 7,037 |
| Receivables | 5,978 | 110 | 110 | 110 | 110 |
| Other | - | - | - | - | - |
| Total financial assets | 5,999 | 6,169 | 6,529 | 6,836 | 7,147 |
| NON-FINANCIAL ASSETS | | | | | |
| Infrastructure, plant and equipment | 4,024 | 4,274 | 4,199 | 4,054 | 3,984 |
| Other | 4,154 | 4,093 | 3,978 | 4,021 | 3,909 |
| Total non-financial assets | 8,178 | 8,367 | 8,177 | 8,075 | 7,893 |
| Total Assets | 14,177 | 14,536 | 14,706 | 14,911 | 15,040 |

Table 3.3 Budgeted Cash Flow Statement

DEPARTMENTAL CASHFLOWS

| | Actual 1998-99 \$'000 | Revised Budget 1999-2000 \$'000 | Estimated 2000-2001 \$'000 | Estimated 2001-2002 \$'000 | Estimated 2002-03 \$'000 |
|---|-----------------------------|--|----------------------------------|----------------------------------|--------------------------------|
| OPERATING ACTIVITIES | | | | | |
| Cash received | | | | | |
| Appropriations | 46,167 | 48,083 | 43,904 | 44,696 | 45,486 |
| Sales of goods and services | 399 | 838 | 812 | 794 | 794 |
| Interest | - | 632 | 632 | 632 | 632 |
| Cash received - other | 1,069 | 21,105 | 608 | 576 | 574 |
| Total cash received | 47,635 | 70,658 | 45,956 | 46,698 | 47,486 |
| Cash used | | | | | |
| Employees | 27,546 | 23,687 | 24,113 | 24,516 | 24,942 |
| Suppliers | 17,456 | 43,303 | 18,364 | 18,825 | 19,183 |
| Other | - | - | - | - | - |
| Total cash used | 45,002 | 66,990 | 42,477 | 43,341 | 44,125 |
| Net cash from operating activities | 2,633 | 3,668 | 3,479 | 3,357 | 3,361 |
| INVESTING ACTIVITIES | | | | | |
| Cash received | | | | | |
| Appropriations | - | 5,839 | - | - | - |
| Other | 31 | 55 | 56 | 57 | 58 |
| Total cash received | 31 | 5,894 | 56 | 57 | 58 |
| Cash used | | | | | |
| Purchase of property, plant and equipment | 2,656 | 2,905 | 2,556 | 2,487 | 2,488 |
| Other | - | - | - | - | - |
| Total cash used | 2,656 | 2,905 | 2,556 | 2,487 | 2,488 |
| Net cash from investing activities | (2,625) | 2,989 | (2,500) | (2,430) | (2,430) |
| FINANCING ACTIVITIES | | | | | |
| Cash used | | | | | |
| Capital user charge paid | - | 619 | 619 | 620 | 620 |
| Other | - | - | - | - | - |
| Total cash used | - | 619 | 619 | 620 | 620 |
| Net cash from financing activities | - | 619 | 619 | 620 | 620 |
| Net increase in cash held | 8 | 6,038 | 360 | 307 | 311 |
| add Cash at 1 July | 13 | 21 | 6,059 | 6,419 | 6,726 |
| Cash at 30 June | 21 | 6,059 | 6,419 | 6,726 | 7,037 |

Table 3.4 Capital Budget Statement

Departmental Capital

| | 1998-1999 Actual | 1999-2000 Revised Budget | 2000-2001 FE1 | 2001-2002 FE2 | 2002-2003 FE3 |
|---|---------------------|--------------------------------|------------------|------------------|------------------|
| PART A: Capital Expenditure to be Funded Directly from Capital Appropriation | | | | | |
| Total Capital Appropriation | | | | | |
| Total Equity Injections | | | | | |
| Total Loans | | | | | |
| Appropriation of previous years carryover | | 5,839 | | | |
| Administered Capital | | | | | |
| Total Capital Appropriation | - | 5,839 | - | - | - |
| Represented by: | | | | | |
| Purchase of non-current assets | | 2,905 | | | |
| Other Items | | 2,934 | | | |
| Total Items | - | 5,839 | - | - | - |
| PART B: TOTAL Capital Expenditure - to be Funded Directly from Capital Appropriation and Internally Funded | | | | | |
| Purchase of non-current assets | | | | | |
| Funded by Capital Appropriation | | 2,905 | | | |
| Funded Internally by Departmental resources | 2,656 | - | 2,556 | 2,487 | 2,488 |
| Total Amount Funded | 2,656 | 2,905 | 2,556 | 2,487 | 2,488 |

Table 3.5 Budgeted Statement of Revenues and Expenses

ADMINISTERED REVENUES AND EXPENSES

| | Actual | Revised | Estimated | Estimated | Estimated |
|---|--------------------|------------------|------------------|------------------|------------------|
| | 1998-99 | 1999-2000 | 2000-2001 | 2001-2002 | 2002-03 |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| REVENUES | | | | | |
| NON-TAXATION | | | | | |
| Other sources of non-taxation revenues | 189 | 250 | 260 | 260 | 260 |
| Total Revenues | 189 | 250 | 260 | 260 | 260 |
| EXPENSES | | | | | |
| Depreciation & Amortisation | 49 | 70 | 71 | 74 | 78 |
| Net write-down of assets | 78 | - | - | - | - |
| Personal Benefits | 4,473 | 490 | 507 | 533 | 569 |
| Grants | 2,128,871 | 7,915 | 9,167 | 8,638 | 8,638 |
| Other | 40,546 | 18,180 | 10,041 | 5,894 | 5,938 |
| Total Expenses | 2,174,017 | 26,655 | 19,786 | 15,139 | 15,223 |
| Net contribution/cost to government | (2,173,828) | (26,405) | (19,526) | (14,879) | (14,963) |
| TRANSFERS | | | | | |
| Cash from Official Commonwealth Public Account | 1,170,000 | 26,550 | 19,786 | 15,139 | 15,223 |
| Cash to Official Commonwealth Public Account | (95) | - | - | - | - |
| Net change in administered assets before extraordinary items | (1,003,923) | 145 | 260 | 260 | 260 |
| Net expenses from extraordinary items | - | - | - | - | - |
| | (1,003,923) | 145 | 260 | 260 | 260 |
| Accumulated results at 1 July | 1,017,232 | 13,309 | 13,454 | 13,714 | 13,974 |
| Accumulated results at 30 June | 13,309 | 13,454 | 13,714 | 13,974 | 14,234 |

Table 3.6 Budgeted Statement of Assets and Liabilities

ADMINISTERED ASSETS AND LIABILITIES

| | Actual | Revised | Estimated | Estimated | Estimated |
|--------------------------------------|----------------|----------------|------------------|------------------|------------------|
| | 1998-99 | Budget | 2000-2001 | 2001-2002 | 2002-03 |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| PROVISIONS AND PAYABLES | | | | | |
| Employees | - | - | - | - | - |
| Suppliers | - | - | - | - | - |
| Other | 4,405 | 4,405 | 4,405 | 4,404 | 4,404 |
| Total provisions and payables | 4,405 | 4,405 | 4,405 | 4,404 | 4,404 |
| EQUITY | | | | | |
| Accumulated results | 13,309 | 13,454 | 13,714 | 13,974 | 14,234 |
| Reserves | 479,332 | 480,550 | 480,550 | 480,550 | 480,550 |
| Capital | 387 | 299 | 299 | 299 | 299 |
| Total equity | 493,028 | 494,303 | 494,563 | 494,823 | 495,083 |
| Total liabilities and equity | 497,433 | 498,708 | 498,968 | 499,227 | 499,487 |
| FINANCIAL ASSETS | | | | | |
| Cash | - | 504 | 816 | 1,129 | 1,447 |
| Receivables | 387 | - | - | - | - |
| Investments | 476,447 | 476,447 | 476,447 | 476,447 | 476,447 |
| Total financial assets | 476,834 | 476,951 | 477,263 | 477,576 | 477,894 |
| NON-FINANCIAL ASSETS | | | | | |
| Land & Buildings | 19,736 | 20,909 | 20,873 | 20,836 | 20,797 |
| Infrastructure, Plant, Equipment | 330 | 315 | 299 | 282 | 263 |
| Other | 533 | 533 | 533 | 533 | 533 |
| Total non-financial assets | 20,599 | 21,757 | 21,705 | 21,651 | 21,593 |
| Total Assets | 497,433 | 498,708 | 498,968 | 499,227 | 499,487 |

Table 3.7 Budgeted Cash Flow Statement

ADMINISTERED CASH FLOWS

| | Actual | Revised | Estimated | Estimated | Estimated |
|--|------------------|----------------|------------------|------------------|------------------|
| | 1998-99 | Budget | 2000-2001 | 2001-2002 | 2002-03 |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| OPERATING ACTIVITIES | | | | | |
| Cash received | | | | | |
| NON-TAXATION | | | | | |
| Cash from CPA | 1,169,902 | 26,849 | 19,786 | 15,139 | 15,223 |
| Other non-taxation | 89 | 250 | 250 | 250 | 250 |
| Total cash received | 1,169,991 | 27,099 | 20,036 | 15,389 | 15,473 |
| Cash used | | | | | |
| Personal benefits | 377 | 490 | 507 | 533 | 569 |
| Grant payments | 2,128,981 | 7,915 | 9,167 | 8,638 | 8,638 |
| Other | 40,439 | 18,180 | 10,041 | 5,895 | 5,939 |
| Cash to CPA | 89 | | | | |
| Total cash used | 2,169,886 | 26,585 | 19,715 | 15,066 | 15,146 |
| Net cash from operating activities | (999,895) | 514 | 321 | 323 | 327 |
| INVESTING ACTIVITIES | | | | | |
| Cash received | | | | | |
| Proceeds from sales of infrastructure, plant and equipment | 5 | 10 | 10 | 10 | 10 |
| Proceeds from investments | 999,895 | - | - | - | - |
| Cash from CPA | 98 | - | - | - | - |
| Other | - | - | - | - | - |
| Total cash received | 999,998 | 10 | 10 | 10 | 10 |
| Cash used | | | | | |
| Purchase of Property, Plant, Equip. | 98 | 20 | 20 | 20 | 20 |
| Cash to CPA | 5 | - | - | - | - |
| Other | - | - | - | - | - |
| Total cash used | 103 | 20 | 20 | 20 | 20 |
| Net cash from investing activities | 999,895 | (10) | (10) | (10) | (10) |
| FINANCING ACTIVITIES | | | | | |
| Cash received | | | | | |
| Proceeds from borrowings | - | - | - | - | - |
| Other | - | - | - | - | - |
| Total cash received | - | - | - | - | - |
| Cash used | | | | | |
| Repayment of borrowings | - | - | - | - | - |
| Other | - | - | - | - | - |
| Total cash used | - | - | - | - | - |
| Net cash from financing activities | - | - | - | - | - |
| Net increase in cash held | - | 504 | 311 | 313 | 317 |
| add Cash at 1 July | - | - | 504 | 816 | 1,129 |
| Cash at 30 June | - | 504 | 815 | 1,129 | 1,446 |

Table 3.8 Capital Budget Statement

Administered Capital

| | 1998-1999 Actual | 1999-2000 Revised Budget | 2000-2001 FE1 | 2001-2002 FE2 | 2002-2003 FE3 |
|--|---------------------|--------------------------------|------------------|------------------|------------------|
|--|---------------------|--------------------------------|------------------|------------------|------------------|

PART A: Capital Expenditure to be Funded Directly from Capital Appropriation

| | | | | | |
|---|---|-------|---|---|---|
| Total Capital Appropriation | | | | | |
| Total Equity Injections | | | | | |
| Total Loans | | | | | |
| Appropriation of previous years carryover | | 2,299 | | | |
| Administered Capital | | | | | |
| Total Capital Appropriation | - | 2,299 | - | - | - |
| Represented by: | | | | | |
| Purchase of non-current assets | | | | | |
| Other Items | | 2,299 | | | |
| Total Items | - | 2,299 | - | - | - |

PART B: TOTAL Capital Expenditure - to be Funded Directly from Capital Appropriation and Internally Funded

| | | | | | |
|---|----|----|----|----|----|
| Purchase of non-current assets | | | | | |
| Funded by Capital Appropriation | | | | | |
| Funded Internally by Departmental resources | 98 | 20 | 20 | 20 | 20 |
| Total Amount Funded | 98 | 20 | 20 | 20 | 20 |

NOTES TO THE FINANCIAL STATEMENTS

The major changes to the financial statements since the 1999-2000 Budget are:

The 1999-2000 and outyears have been updated for impacts on the balance sheet of the 1998-99 outcome as opposed to the 1998-99 estimated outcome.

The departmental revenue from other independent sources has increased by \$20.43m, as have departmental expenses. This revenue and the corresponding expenses relate to once-only activities of the Referendum taskforce located in PM&C. The taskforce was responsible for the administration of preparations for the 1999 referendum, including public information campaigns. Funding was allocated in 1999-2000 for Yes and No advertising campaigns (\$15m), a neutral education programme (additional \$5m) and taskforce running costs (\$0.43m). This funding was appropriated to the Attorney-General's department and then paid to PM&C in instalments.

The administered statements have been amended to reflect the additional appropriation revenue and expenses as a result of the additional estimates process.

The capital budget statements for both departmental and administered have been adjusted to reflect the adjusted carryovers from 1998-99 to 1999-2000.

APPENDIX 1

Non Appropriation Departmental and Administered Revenue

| | Revenue 1998-99 \$ | Revised Estimated Revenue 1999-00 \$ |
|-----------------------------------|------------------------------|--|
| Section 31 Receipts | 1,469,000 | 22,575,000 |
| Resources received free of charge | 1,417,000 | 1,400,000 |
| | | |
| TOTAL ESTIMATED REVENUE | 2,815,000 | 23,975,000 |

APPENDIX 2

Estimates of Expenses from Special Appropriations

| | Expense 1998-99 (i) \$ | Revised Estimated Expense 1999-00 \$ |
|---------------------------------------|----------------------------------|--|
| Allowance to Former Governors-General | 4,473,000 | 490,000 |
| | | |
| TOTAL ESTIMATED EXPENSE | 4,473,000 | 490,000 |

(i) For the first time, the Department has recognised a liability (\$4m) as at 30 June 1999 to reflect the future payment of these allowances.

PART C

AGENCY ADDITIONAL ESTIMATES STATEMENTS

**PUBLIC SERVICE AND MERIT PROTECTION
COMMISSION**

SECTION 1

COMMISSION OVERVIEW

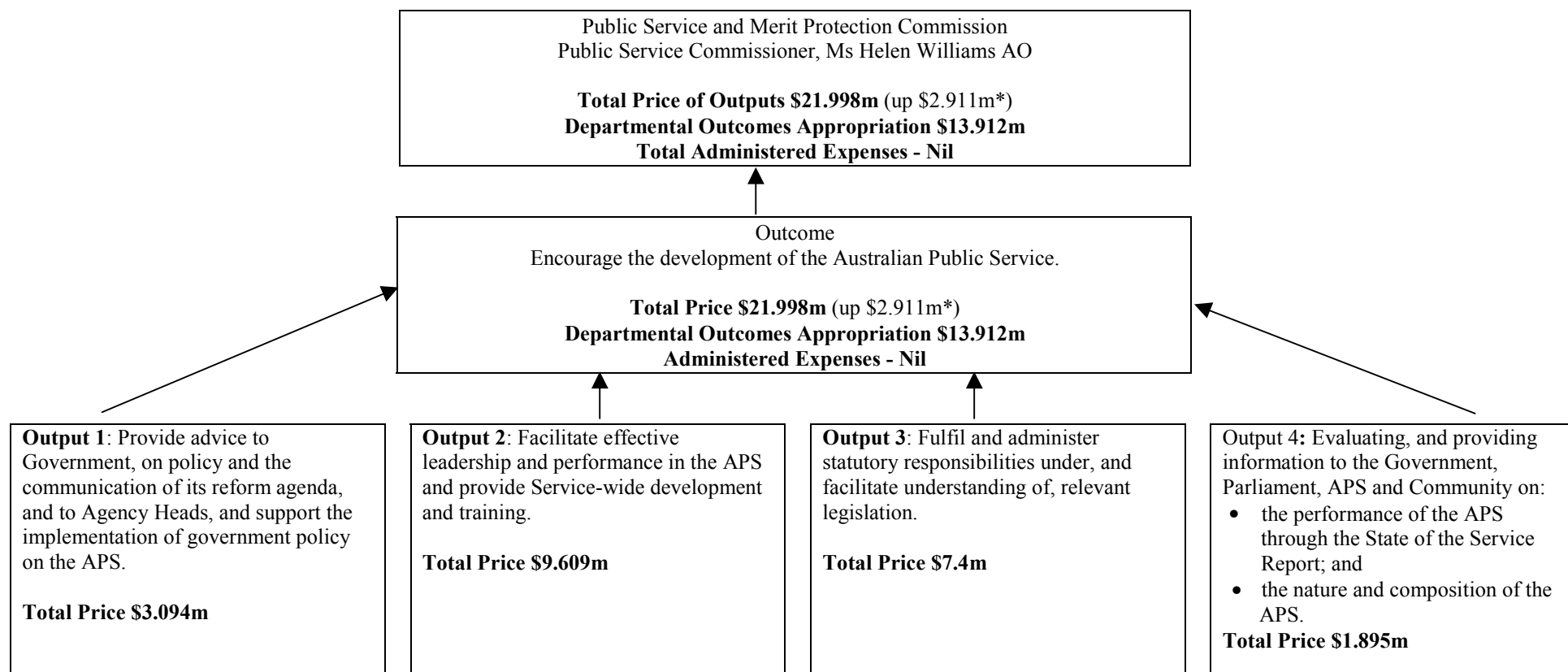
There have been no changes to the Commission's role/mission, outcomes and outputs or its evaluation, competitive tendering and contracting and purchaser provider practices as a result of Additional Estimates.

The Commission has however, revised its output structure following the Budget from five to four outputs. These changes have been approved by the Minister Assisting the Prime Minister for the Public Service and are presented in these statements for information.

ADDITIONAL ESTIMATES

The Public Service and Merit Protection Commission will receive an additional departmental equity injection of \$1.341m in 1999-2000, as indicated in table 1.2 and as accounted for in the Capital Budget (see table 3.4), and Appropriation Bill Number 4, 1999-2000. The equity injection relates to the difference between the estimated 1998/99 carryover of \$0.5m identified at Budget and the final 1998/99 carryover of \$1.841m.

PUBLIC SERVICE AND MERIT PROTECTION COMMISSION – RESOURCING FOR ALL OUTCOME AND OUTPUTS 1999-2000 (Including changes since Budget)



Note: No outputs are affected by Additional Estimates.

* Funded by additional revenue received from the sale of goods and services.

BREAKDOWN OF ADDITIONAL ESTIMATES BY APPROPRIATION BILL**Table 1.1 – Appropriation Bill (No 3) 1999-2000 – Public Service & Merit Protection Commission**

| | 1998/99 Estimated Expenses@ \$'000 | 1999-00 Budget \$'000 | 1999-00 Revised \$'000 | Additional Estimates \$'000 | Reduced Estimate \$'000 |
|--|---|-----------------------------|------------------------------|-----------------------------------|-------------------------------|
| ADMINISTERED EXPENSES | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 |
| <u>DEPARTMENTAL OUTPUTS</u> | | | | | |
| Outcome 1: Encourage the development of an Australian Public Service in which agencies: <ul style="list-style-type: none"> • maximise Australia's position in a global environment by ensuring that we are future focused and actively seek the changes that will guarantee out national future; • provide innovative, professional and impartial public interest policy advice to Government; • provide the best service to Australians taking into account quality, accessibility and cost; and • achieve a culture based on the APS values. | 14,258 | 13,912 | 13,912 | 0 | 0 |
| Total | 14,258 | 13,912 | 13,912 | 0 | 0 |
| Appropriation Bill 3 (Administered & Departmental) TOTAL | 14,258 | 13,912 | 13,912 | 0 | 0 |

Table 1.2 – Appropriation Bill (No 4) 1999-2000 – Public Service & Merit Protection Commission

| | 1998/99 Estimated Expenses@ \$'000 | 1999-00 Budget \$'000 | 1999-00 Revised \$'000 | Additional Estimates \$'000 | Reduced Estimate \$'000 |
|--|---|-----------------------------|------------------------------|-----------------------------------|-------------------------------|
| OTHER ADMINISTERED EXPENSES | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 |
| Equity Injections and Loans | | | | | |
| Equity Injections | - | 0 | 0 | 0 | 0 |
| Loans | - | 0 | 0 | 0 | 0 |
| Carryovers from previous years | - | 500 | 1,841 | 1,341 | 0 |
| Administered Capital | - | 0 | 0 | 0 | 0 |
| Total | - | 500 | 1,841 | 1,341 | 0 |
| Public Service & Merit Protection Commission TOTAL: | 0 | 500 | 1,841 | 1,341 | 0 |

Table 1.3 – Staff years (number) – Public Service & Merit Protection Commission

| | 1999-2000 Budget | 1999-2000 Revised | Variation |
|----------------|---------------------|----------------------|------------|
| Outcome | 150 | 140 | -10 |

@ These figures represent the 1998/99 Estimated Expenses as published in the 1999/2000 Budget Appropriation Bills (Budget Paper 4: Agency Resourcing).

The underlying cash outlays for 1998/99 were \$21,742,000. Note as this is a cash figure it is not directly comparable with the other accrual figures in the PAES. This information is being provided this year only for the PAES to give additional information to support the transition from cash to accrual budgeting.

SECTION 2

REVISIONS TO OUTCOMES AND OUTPUTS

OUTCOMES AND OUTPUTS

Explanation of Variations

There have been no changes to the Commission's Outcomes or Outputs as a direct result of Additional Estimates. The Public Service and Merit Protection Commission will however receive an additional departmental equity injection of \$1.341m in 1999-2000. The equity injection relates to the difference between the estimated 1998/99 carryover of \$0.5m identified at Budget and the final 1998/99 carryover of \$1.841m.

The Commission has also, revised its output structure since Budget to provide a more appropriate reporting structure. These changes have been approved by the Minister Assisting the Prime Minister for the Public Service and are presented in these statements for information.

| BUDGET OUTPUT STRUCTURE | REVISED OUTPUT STRUCTURE |
|--|--|
| <p>Output 1: Providing advice to:</p> <ul style="list-style-type: none"> • Government to inform policy on the APS and on how it can communicate its reform agenda; and • Agency Heads and managers on strategic people management. <p>Output 2: Facilitating and supporting:</p> <ul style="list-style-type: none"> • implementation of government policy on the APS values, code of conduct, ethics and workplace diversity; and • effective leadership in the APS, quality people management and organisational performance. <p>Output 3: Facilitating and providing Service-wide development and training to meet current and emerging needs.</p> <p>Output 4: Administering and facilitating understanding of relevant legislation including the <i>Public Service Act 1922</i> and the <i>Merit Protection (Australian Government Employees) Act 1984</i>.</p> <p>Output 5: Evaluating, and providing information to the Government, Parliament, APS and Community on the:</p> <ul style="list-style-type: none"> • performance of the APS through the State of the Service Report; and • nature and composition of the APS. | <p>Output 1: Provide advice to Government, on policy and the communication of its reform agenda, and to Agency Heads, and support the implementation of government policy on the APS.</p> <p>Output 2: Facilitate effective leadership and performance in the APS and provide Service-wide development and training.</p> <p>Output 3: Fulfil and administer statutory responsibilities under, and facilitate understanding of, relevant legislation.</p> <p>Output 4: Evaluating, and providing information to the Government, Parliament, APS and Community on:</p> <ul style="list-style-type: none"> • the performance of the APS through the State of the Service Report; and • the nature and composition of the APS. |

Revised Performance Information and Level of Achievement – 1999-2000

The performance information that the Commission will use to assess the level of its achievement against the revised output structure is presented below. Readers should refer to the 1999-2000 PBS for the performance information presented at Budget.

Table 2.1 – Performance Information for Revised Outputs

| OUTPUT | PERFORMANCE INFORMATION 1999-2000 |
|--|--|
| <p>Output 1: Provide advice to Government, on policy and the communication of its reform agenda, and to Agency Heads, and support the implementation of government policy on the APS.</p> | <p><i>Quality:</i> 1) Timely and accurate advice to Minister and Agency Heads/Managers and support for the implementation of government policy on the APS. 2) Timely implementation of international Investors in People Standard to agencies. 3) Accurate and timely information is provided to overseas delegations and counterpart organisations which meets their visit objectives.</p> <p><i>Quantity:</i> 1) Ongoing advice to Minister and Agency Heads/Managers and support for the implementation of government policy on the APS. 2) 15 agencies supported with implementation of Investors in People Standard. 3) 30 overseas delegation visits.</p> <p><i>Price:</i> 1) \$2,794,000 for policy advice to Minister, advice to Agency Heads/Managers (including on strategic people management, APS Values/Code of Conduct) and to support the implementation of government policy on the APS. 2) Average of \$8,000 to support 15 agencies implement the Investors in People Standard. 3) Average of \$6,000 per international visit.</p> |
| <p>Output 2: Facilitate effective leadership and performance in the APS and provide Service-wide development and training.</p> | <p><i>Quality:</i> 1) Timely support to facilitate effective leadership and performance in the APS. 2) Timely design and development of relevant public sector seminars, training courses and programs. 3) 75% of participants indicate that the seminar, course or program was of a good quality and relevant. 4) Satisfactory coordination of Commonwealth/State/Territory development activities.</p> <p><i>Quantity:</i> 1) Ongoing support to facilitate effective leadership and performance. 2) 160 Seminars, 410 Courses and 29 Programs delivered. 3) 2 Commonwealth/State development activities coordinated. 4) Ongoing development of public sector seminars, training courses and programs.</p> <p><i>Price:</i> 1) \$3,073,000 for ongoing support for SES, leadership development and organisational performance. 2) Average of \$4,000 per Seminar, \$6,000 per Course and \$64,000 per Program. 3) Average of \$145,000 per Commonwealth/State development activity. 4) \$1,290,000 for ongoing development of public sector seminars, training courses and programs.</p> |

| | |
|--|---|
| <p>Output 3: Fulfil and administer statutory responsibilities under, and facilitate understanding of, relevant legislation.</p> | <p><i>Quality:</i> 1) Timely completion of statutory responsibilities: - organisational casework; - individual casework. 2) Compilation of the APS Gazette. 3) Timely and clear advice and information to Minister and Agencies on Public Service legislation.</p> <p><i>Quantity:</i> 1) 960 new individual cases. 320 organisational instruments. 2) APS Gazette is compiled in accordance with requirements. 3) Ongoing advice, information and support with Public Service legislation.</p> <p><i>Price:</i> 1) average of \$5,000 average per individual case and \$3,000 per organisational instrument. 2) \$800,000 for the compilation of the APS Gazette. 3) \$840,000 for ongoing advice, information and support with Public Service legislation.</p> |
| <p>Output 4: Evaluating, and providing information to the Government, Parliament, APS and Community on:</p> <ul style="list-style-type: none"> • the performance of the APS through the State of the Service Report; and • the nature and composition of the APS. | <p><i>Quality:</i> 1) The State of the Service Report and Workplace Diversity Reports meet statutory requirements. 2) Reliable and comprehensive information is provided in a useful and accessible format. 3) Timely and accurate Data reports are provided to the Government.</p> <p><i>Quantity:</i> 1) 1 State of the Service Report, Workplace Diversity Report and Statistical Bulletin. 2) 121,000 active APS records. 3) 3 Data Reports provided to the Government.</p> <p><i>Price:</i> 1) \$535,000 for the State of the Service Report, Workplace Diversity Report and Statistical Bulletin. 2) \$10 per APS record. 3) \$50,000 per Data Report.</p> |

SECTION 3

BUDGETED FINANCIAL STATEMENTS

The following departmental budgeted financial statements for the Public Service and Merit Protection Commission are presented in this section. The budgeted financial statements will form the basis of the financial statements that will appear in the Public Service and Merit Protection Commission 1999-2000 annual report, and form the basis for input into the Whole of Government Accounts.

Budgeted Statement of Revenues and Expenses (Budgeted Operating Statement)

This statement provides a picture of the expected financial results for the Commission by identifying full accrual expenses and revenue, which highlights whether the Commission is operating at a sustainable level in the short run.

Budgeted Statement of Assets and Liabilities (Budgeted Balance Sheet)

Shows the financial position of the Commission. It enables decision-makers to track the management of the Commission's assets and liabilities.

Budgeted Cash Flow Statement

Budgeted cash flows, as reflected in the statement of cash flows, provides important information on the extent and nature of cash flows by categorising them into expected cash flows from operating activities, investing activities and financing activities.

Capital Budget

Shows all proposed capital expenditure funded either through the Budget as appropriation by equity injections or as loans, and/or appropriations for administered capital, or as funds from internal sources or as funds from other sources.

Table 3.1 Budgeted Statement of Revenue & Expenses

| | Actual 1998/99 \$'000 | Revised Budget 1999/2000 \$'000 | Estimated 2000/01 \$'000 | Estimated 2001/02 \$'000 | Estimated 2002/03 \$'000 |
|--|-----------------------------|--|--------------------------------|--------------------------------|--------------------------------|
| NET COST OF SERVICES | | | | | |
| Expenses | | | | | |
| Employees | 10,570 | 10,409 | 10,629 | 10,854 | 11,125 |
| Other Costs | 8,156 | 10,299 | 10,960 | 10,530 | 10,238 |
| Depreciation and amortisation | 883 | 997 | 1,050 | 1,053 | 903 |
| Write down of assets | 76 | 0 | 0 | 0 | 0 |
| Net loss from sale of assets | 0 | 0 | 0 | 0 | 0 |
| Total expenses | 19,685 | 21,705 | 22,639 | 22,437 | 22,266 |
| Revenues from independent sources | | | | | |
| Sales of goods and services | 7,504 | 8,048 | 8,288 | 8,263 | 8,188 |
| Net gain from sales of assets | 11 | 0 | 0 | 0 | 0 |
| Other revenues from independent sources | 0 | 0 | 0 | 0 | 0 |
| Total revenues from independent sources | 7,515 | 8,048 | 8,288 | 8,263 | 8,188 |
| Net cost of services | (12,170) | (13,657) | (14,351) | (14,174) | (14,078) |
| REVENUES FROM GOVERNMENT | | | | | |
| Appropriations used for: | | | | | |
| Ordinary annual services (net appropriations) | 11,777 | 13,912 | 14,618 | 14,441 | 14,352 |
| Other Services | 4 | 0 | 0 | 0 | 0 |
| Resources Received free of charge from other departments | 93 | 38 | 38 | 38 | 38 |
| Total revenues from government | 11,874 | 13,950 | 14,656 | 14,479 | 14,390 |
| Operating surplus/(deficit) | (296) | 293 | 305 | 305 | 312 |
| Abnormal Items | 0 | 0 | 0 | 0 | 0 |
| Extraordinary Items | 0 | 0 | 0 | 0 | 0 |
| Dividends | 0 | 0 | 0 | 0 | 0 |
| Capital Use Charge | 0 | (293) | (305) | (305) | (312) |
| Operating surplus/(deficit) | (296) | 0 | 0 | 0 | 0 |
| Accumulated results at 1 July | (80) | (376) | (376) | (376) | (376) |
| Accumulated Results at 30 June | (376) | (376) | (376) | (376) | (376) |

Table 3.2 Budgeted Statement of Assets & Liabilities

| | Actual 1998/99 \$'000 | Revised Budget 1999/2000 \$'000 | Estimated 2000/01 \$'000 | Estimated 2001/02 \$'000 | Estimated 2002/03 \$'000 |
|--|-----------------------------|---------------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Departmental Assets and Liabilities | | | | | |
| DEBT | | | | | |
| Other | 141 | 117 | 93 | 69 | 45 |
| Total Debt | 141 | 117 | 93 | 69 | 45 |
| PROVISIONS & PAYABLES | | | | | |
| Employees | 3,504 | 3,785 | 3,998 | 4,215 | 4,478 |
| Suppliers | 164 | 172 | 180 | 190 | 200 |
| Other | 504 | 514 | 519 | 524 | 530 |
| Total provisions & payables | 4,172 | 4,471 | 4,697 | 4,929 | 5,208 |
| EQUITY | | | | | |
| Capital | 1,841 | 1,841 | 1,841 | 1,841 | 1,841 |
| Accumulated Results | (376) | (376) | (376) | (376) | (376) |
| Reserves | 979 | 979 | 1,074 | 1,074 | 1,139 |
| Total equity | 2,444 | 2,444 | 2,539 | 2,539 | 2,604 |
| Total liabilities & equity | 6,757 | 7,032 | 7,329 | 7,537 | 7,857 |
| FINANCIAL ASSETS | | | | | |
| Cash | 39 | 3,458 | 4,366 | 4,575 | 4,989 |
| Receivables | 2,756 | 671 | 691 | 688 | 682 |
| Other | 138 | 141 | 142 | 144 | 145 |
| Total financial assets | 2,933 | 4,270 | 5,199 | 5,407 | 5,816 |
| NON-FINANCIAL ASSETS | | | | | |
| Infrastructure, plant & equipment | 2,100 | 1,556 | 1,135 | 1,246 | 957 |
| Inventories | 54 | 54 | 54 | 54 | 54 |
| Intangibles | 896 | 822 | 608 | 494 | 690 |
| Other | 774 | 330 | 333 | 336 | 340 |
| Total non-financial assets | 3,824 | 2,762 | 2,130 | 2,130 | 2,041 |
| Total assets | 6,757 | 7,032 | 7,329 | 7,537 | 7,857 |

Table 3.3 Budgeted Cash Flow Statement

| | Actual 1998/99 \$'000 | Revised Budget 1999/2000 \$'000 | Estimated 2000/01 \$'000 | Estimated 2001/02 \$'000 | Estimated 2002/03 \$'000 |
|---|-----------------------------|--|--------------------------------|--------------------------------|--------------------------------|
| Departmental Cash Flows | | | | | |
| OPERATING ACTIVITIES | | | | | |
| Cash Received: | | | | | |
| Appropriations | 12,410 | 15,753 | 14,618 | 14,441 | 14,352 |
| Sales of goods and services | 8,392 | 8,289 | 8,267 | 8,264 | 8,193 |
| Total Cash Received | 20,802 | 24,042 | 22,885 | 22,705 | 22,545 |
| Cash Used | | | | | |
| Employee Expenses | 11,446 | 10,128 | 10,416 | 10,637 | 10,862 |
| Suppliers | 8,877 | 10,115 | 11,241 | 10,809 | 10,524 |
| Total Cash Used | 20,323 | 20,243 | 21,657 | 21,446 | 21,386 |
| Net cash from operating activities | 479 | 3,799 | 1,228 | 1,259 | 1,159 |
| INVESTING ACTIVITIES | | | | | |
| Cash Received: | | | | | |
| Proceeds on sale of plant and equipment | 31 | 0 | 0 | 0 | 0 |
| Total Cash received | 31 | 0 | 0 | 0 | 0 |
| Cash Used | | | | | |
| Purchase of plant and equipment | 1,137 | 380 | 320 | 1,050 | 745 |
| Total Cash Used | 1,137 | 380 | 320 | 1,050 | 745 |
| Net cash from investing activities | (1,106) | (380) | (320) | (1,050) | (745) |
| Net increase in cash held | (627) | 3,419 | 908 | 209 | 414 |
| Cash at 1 July | 666 | 39 | 3,458 | 4,366 | 4,575 |
| Cash at 30 June | 39 | 3,458 | 4,366 | 4,575 | 4,989 |

Table 3.4 Capital Budget

| CAPITAL APPROPRIATION | Revised Budget | Estimated | Estimated | Estimated |
|------------------------------------|-----------------------|---------------|---------------|---------------|
| | 1999/2000 | 2000/01 | 2001/02 | 2002/03 |
| | \$'000 | \$'000 | \$'000 | \$'000 |
| TOTAL EQUITY INJECTIONS | 1,841 | 0 | 0 | 0 |
| TOTAL LOANS | 0 | 0 | 0 | 0 |
| TOTAL CAPITAL APPROPRIATION | 1,841 | 0 | 0 | 0 |
| Represented by: | | | | |
| Purchase of non-current assets | 0 | 0 | 0 | 0 |
| Other | 1,841 | 0 | 0 | 0 |

| PUCHASE OF NON-CURRENT ASSETS | Revised Budget | Estimated | Estimated | Estimated |
|---|-----------------------|---------------|---------------|---------------|
| | 1999/2000 | 2000/01 | 2001/02 | 2002/03 |
| | \$'000 | \$'000 | \$'000 | \$'000 |
| Funded by Capital Appropriation | 0 | 0 | 0 | 0 |
| Funded internally by Departmental resources | 380 | 320 | 1,050 | 745 |
| TOTAL | 380 | 320 | 1,050 | 745 |

GLOSSARY

| | |
|------------------------------------|--|
| Administered Items | Expenses, revenues, assets or liabilities managed by agencies on behalf of the Commonwealth. Agencies do not control administered items. Administered expenses include grants, subsidies and benefits. In many cases, administered expenses fund the delivery of third party outputs. |
| Additional estimates | Where amounts appropriated at Budget time are insufficient, Parliament may appropriate more funds to portfolios through the Additional Estimates Acts. This is the Additional Estimates process. |
| Additional Estimates Bills or Acts | These are Appropriation Bills 3 and 4, and a separate Bill for the Parliamentary Departments (Appropriations (Parliamentary Departments) Bill (No 2)). These Bills are introduced into Parliament after the Budget Bills. In 1999-2000, the Budget was introduced in May 1999, and the Additional Estimates Bills will be introduced in November 1999. |
| Appropriation | An authorisation by Parliament to spend moneys from the Consolidated Revenue Fund. |
| Annual Appropriation | Two appropriation Bills are introduced into Parliament in May and comprise the Budget. Further Bills are introduced later in the financial year as part of the additional estimates. Parliamentary departments have their own appropriations. |
| Capital expenditure | Expenditure by an agency on capital projects, for example purchasing a building. |
| Departmental items | Resources controlled by agencies, including salaries and allowances (previously running costs). Such resources are used to produce outputs on behalf of government, including outsourced activities resourced and controlled by the agency. |
| Equity or Net Assets | The value of the Commonwealth's interest as Owner of an agency (subtract liabilities from assets). |
| Expense | Total value of all of the resources consumed in producing goods and services. |
| Operating result | Equals revenue less expense. |
| Outcomes | The results, impacts or consequences of actions by the Commonwealth on the Australian community. Outcomes are the results or impacts that the Government wishes to achieve. Actual outcomes are the results or impacts actually achieved. |

| | |
|------------------------|--|
| Output Groups | The aggregation based on homogeneity, type of product or beneficiary target group, of outputs. Aggregation may also be needed for the provision of adequate information for performance monitoring; or based on a materiality test. |
| Outputs | The goods and services produced by agencies on behalf of government for external organisations or individuals. Outputs include goods and services for other areas of government external to the agency. |
| Price | The amount the government or the community pays for the delivery of agreed outputs. |
| Quality | Relates to the characteristics by which customers or stakeholders judge an organisation, product or service. Assessment of quality involves use of information gathered from interested parties to identify differences between user's expectations and experiences. |
| Quantity | Size of an output. Count or volume measures. How many or how much. |
| Revenue | Total value of resources earned or received to cover the production of goods and services |
| Special Appropriations | Moneys appropriated by Parliament in an Act separate to an annual Appropriation Act, where the payment is for a specified amount. Special appropriations are not subject to Parliaments annual budget control, unlike the annual appropriations. |

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Abbreviations:

PM&C = The Department of the Prime Minister and Cabinet

PSMPC = Public Service and Merit Protection Commission